

REQUEST FOR BIDS

Bidders are hereby invited to submit a bid on the subject project.

FOR: JEFFERSON DAVIS PARISH POLICE JURY (JDPPJ) (OWNER)
PROJECT NAME: 2026 INMATE FOOD SERVICES
PROJECT # 2026006

General Scope:

The successful bidder shall provide for all efforts and materials necessary to furnish all food services for the inmates. The successful bidder shall furnish nutritious, wholesome, and palatable food meeting all current nutritional standards and requirements for American Correctional Association and meet all required daily allowances.

BID SCHEDULE

<u>Milestone</u>	<u>Date</u>
Bid Advertisement	August 26 th , 2026
Bid Publications	August 26 th , 28 th , 30 th , 2026
Questions Due for Bid	September 9 th , 2026
Publication of Addenda/Responses	September 13 th , 2026 (if applicable)
Submission Deadline	September 22 nd , 2026 – 12:00 PM CST
<i>(If Applicable, Bids will be opened on this same date and time at 304 N. State Street, Jennings LA)</i>	
Notice of Award (tentative)	October 18 th , 2026
Notice to Proceed	Following Receipt of Executed 10- Day Documents.

BID DOCUMENTS:

Official bid documents can be obtained from the Police Jury’s website: www.jdppj.net or at www.centralbidding.com.

BID SUBMITTALS:

Bids can be mailed or hand delivered to the Jefferson Davis Parish Police Jury in a sealed envelope, located at 304 N. State Street, Jennings LA 70546. Bids can also be electronically submitted through at Central Bidding (www.centralbidding.com). For questions related to the electronic bidding process, please call Central Bidding at 225-810-4814. Bid will be listed by Owner and will include Project Number. Submittals must be submitted by the date and time listed on the BID Schedule. Digital submittals shall be in PDF format. JDPPJ is not responsible for issues with delivery service. All cover letters and subject of all emails shall include project number. Submittals must include all required documents contained in this package, completed in full, particularly those listed under “Documents Required with Submittal” in the Table of Contents.

WRITTEN INQUIRIES:

Formal questions for bid shall be directed to the Parish Administrator in written form and emailed to: ben@jdppj.net. Responses to formal inquiries and/or addenda(s) will be published on JDPPJ's website: www.jdppj.net and on www.centralbidding.com by the date and time listed on the Bid Schedule and will be considered part of the original Bid.

QUALIFIED SUBMITTALS:

Only submittals that meet all the requirements of this Bid and submitted by the date and time listed on the Bid Schedule will be considered valid and thus accepted. This includes signing all necessary documents in the Bid as well as any attachments.

EQUAL OPPORTUNITY:

The JDPPJ encourages Minority-owned Business Enterprises (MBEs), Woman-owned Business Enterprises (WBEs) and Section 3 eligible businesses to submit proposals.

BID OPENING:

Bids shall be opened by the date and time listed on the Bid Schedule and read aloud at the Jefferson Davis Parish Police Jury Office, located at 304 N. State Street, Jennings, LA 70546.

LICENSES:

The successful bidder, its employees, and any approved subcontractors shall possess and maintain throughout the term of the Contract all licenses, permits, registrations, certifications, and other authorizations required by federal, state, and local laws, regulations, and ordinances to perform the services required under this Contract. This includes, but is not limited to, all licenses and certifications required for food service operations, food handling, transportation, sanitation, business operations, and any other activities performed under this Contract.

INSURANCE REQUIREMENTS:

General Liability: \$1,000,000.00 per occurrence with \$2,000,000.00 general aggregate.

Automobile Liability: \$1,000,000.00 per occurrence.

Workers' Compensation: As listed in Title 23 of LA Revised Statutes.

Owner shall be listed as additional insured.

Contractor must maintain all required insurance policies through the completion of the project.

BID BOND:

A bid bond will be required with bid submittal if bid is over \$50,000.

PERMITS:

Contractor is responsible for acquiring permits necessary to complete the project's scope of work.

EMPLOYEE VERIFICATION REQUIREMENTS:

In accordance with Louisiana law (§2212.10), all bidders must be registered with and participate in the federal E-Verify program to verify the employment eligibility of all new employees in Louisiana. Compliance with these requirements must be in place prior to bidding, and an affidavit of compliance shall be required from the selected contractor and subcontractors.