

Jennings, Louisiana  
July 09, 2025

The Jefferson Davis Parish Police Jury met in a Regular Session on the above date, in the Police Jury Meeting Room of the Sidney Briscoe Building located at 304 North State Street, Jennings, LA., at 5:00 P.M.

The following members were present:

DONALD WOODS	District 1	WAYNE FRUGE	District 8
CHAD WOODS	District 2	DAVID LEJEUNE	District 9
MARCUS PETERSON	District 3		
KORI MYERS	District 4	BUTCH LAFARGUE	District 11
		OWEN CORMIER	District 12
MELVIN ADAMS	District 6	BILL LABOUVE	District 13
STEVE EASTMAN	District 7		

BEN BOUDREAUX, Administrator; LANCE PERSON, Legal Counsel

Absent: TIM MCKNIGHT District 5; BYRON BULLER District 10

The meeting was called to order by President Steve Eastman. Mrs. Gary gave the Invocation and Mr. Donald Woods led the Pledge of Allegiance.

The jury heard remarks made by Ms. Carrol Antoine regarding Code Enforcement. Ms. Antoine, 14211 Hwy 393 Roanoke, La. 70581, stated she had received a bill for \$700.00 for the completion of grass cutting and trash removal. Ms. Antoine expressed to the jury that she had already hired some to try and correct the situation, but his equipment had broken, and he was unable to get back to the yard before the contractor arrived. She is asking for grace concerning the \$700 bill. She also stated that the contractor had broken pipes connected to the sewer system on the property. Kori Myers, the Ordinance Committee Chair, asked that this be put on the agenda for next month's meeting. During this time the jury will speak with the contractor and gather information regarding the claim.

Mr. Peterson made the motion, seconded by Mr. Adams and carried, to 4. Adopt an Ordinance 2466 amending Chapter 10 Health and Sanitation, Article II Ambulances, Section 10-23 Responding to emergencies. This was a Roll Call Vote, and all jurors voted yes.

Mr. Lafargue reported the Finance Committee meeting was held on July 7, 2024, at 7:00 A.M. All bills were reviewed and declared in order with the Committee recommending approval.

It was moved by Mr. Lafargue, seconded by Mr. Peterson, and carried, to pay the following bills, to wit:

• GENERAL FUND	\$ 127,898.89
• COOPERATIVE EXTENSION SERVICE	2,927.55
• 911	26,585.12
• CRIMINAL COURT	1,472.50
• OPIOID ABATEMENT	9,212.44
• COURTHOUSE MAINTENANCE	11,755.77
• SPECIAL REVENUE	9,473.51
• PARISH ROAD	33,985.88
• SUB ROAD DISTRICT #1	12,799.74
• ROAD DIST DIVISION #1	20,368.02
• ROAD DIST DIVISION #2	10,923.47
• ROAD DIST DIVISION #3	20,208.52
• ROAD SALES TAX DIVISION	149,149.63
• REGIONAL CON JAIL MAINT TAX	205,213.88

The Finance Committee recommends approving the payment of a claim in the accident of an employee, in the amount of \$5368.31.

Mr. Lafargue made the motion, seconded by Mr. Chad Woods, and carried, to accept the Committee's recommendation.

Further, the Finance Committee made recommendations to approve a backhoe lease for the lowest bid, Able & Son in the amount of \$1,683.60 monthly, for the Fenton Yard to be paid out of Special Revenue. This will be pending availability in the next 30 days. John Dickinson, Progressive Tractor, addressed the Jury letting them know that Progressive has this equipment in stock and should be need it, it will be available. He also went over what all comes with leasing equipment from them including 24/7 roadside assistance.

It was moved by Mr. Lafargue, seconded by Mr. LaBouve, and carried, to accept the recommendation of the Committee. Let the record show that President Steve Eastman abstained from voting in this matter.

The Finance Committee recommends approving the lowest bid from Material Resources in the amount of \$64,618.75 for Crack Seal on Touchet Road only as a test. To be paid out of Road Sales Tax.

It was moved by Mr. Lafargue, seconded by Ms. Myers, and carried, to accept the recommendation of the Committee.

The Finance Committee recommends approving the final payment for The Savant Strategist in the amount of \$675.00.

It was moved by Mr. Lafargue, seconded by Mr. LaBouve, and carried, to accept the recommendation of the Committee

It is the Finance Committee's recommendation to leave the CDARS funds at The Bank for at least a year.

It was moved by Mr. Lafargue, seconded by Ms. Myers, and carried, to accept the recommendation of the Committee.

The Finance Committee recommends moving forward with OCV and terminating the contract with Everbridge.

It was moved by Mr. Lafargue, seconded by Mr. Lejeune, and carried, to accept the recommendation of the Committee.

Finally, it is the recommendation of the Finance Committee to consider letting OCV develop and maintain our webpage, pending Ben's comparison to the other company.

After discussion the motion was rescinded.

Let the record reflect that the Finance Committee reviewed budget-to-actual comparisons on all funds as required.

The motion was made by Mr. Chad Woods, seconded by Mr. LaBouve, and carried, to approve the minutes of the Regular Meeting held on June 11, 2025, as written and submitted.

The motion was made by Mr. Fruge, seconded by Mr. Cormier, and carried, approve the minutes of the Special Meeting held on June 25, 2025, as written and submitted.

The motion was made by Mr. Lafargue, seconded by Ms. Myers, and carried, to adopt a Resolution calling an election for Sales Tax Extension and Rededication of tax proceeds to be used for the purposes of acquiring, constructing, improving, operating, and maintaining jail facilities and animal shelter facilities for the Parish, and providing additional support for animal control operations in the parish. Dave Schwellinger, 9297 Earl Duhon Rd, gave his opinion in support for the animal shelter, he also wanted to know the plan on how we would maintain and staff the shelter. Nancy Marcantel, Jennings, stated she supports the shelter, and she supports the tax rededication. She is proud of the Parish for opening a shelter, but she feels there needs to be a program to spay and neuter strays. She looks forward to assisting in the growth and success of the animal shelter. Sheriff Kyle Miers explained that this rededication could potentially affect the jail and the officers that staff the jail. He stated that the deputies can't handle the load of dual duties. He is open to discussion about trustees being able to maintain the animal shelter, but he would rather not have the inmates by in close contact with the animals.

## **RESOLUTION**

A resolution ordering and calling a special election to be held in the Parish of Jefferson Davis, State of Louisiana, to authorize the extension and rededication of a sales and use tax therein, making application to the State Bond Commission, and providing for other matters in connection therewith.

BE IT RESOLVED by the Police Jury of the Parish of Jefferson Davis, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jefferson Davis, State of Louisiana (the "Parish"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission, and under the authority conferred by the Constitution of the State of Louisiana of 1974, including Article VI, Section 29 thereof, the applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on **SATURDAY, NOVEMBER 15, 2025**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

## **PROPOSITION**

(SALES TAX EXTENSION & REDEDICATION)

Shall the Parish of Jefferson Davis, State of Louisiana (the "Parish"), be authorized to continue to levy and collect a 1/2% sales and use tax (the "Tax") in accordance with Louisiana law (an estimated \$3,300,000 reasonably expected at this time to be collected from the levy of the Tax for an entire year), for a period of 10 years from and after July 1, 2034, with the proceeds of the Tax heretofore or hereafter collected to be used for the purposes of acquiring, constructing, improving, operating, and maintaining jail facilities and animal shelter facilities for the Parish, and for providing additional support for animal control operations in the Parish?

SECTION 2. Publication of Notice of Election. A Notice of Special Election shall be published in the official journal of the Parish once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing proposition that may be required to comply with any state or federal regulatory agencies.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Police Jury Meeting Room of the Sidney Briscoe Building, 304 N. State Street, Jennings, Louisiana, on **WEDNESDAY, DECEMBER 10, 2025, at 5:00 P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election.

SECTION 4. Polling Places. The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Secretary-Treasurer of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or Secretary-Treasurer of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of Jefferson Davis Parish and the Registrar of Voters of Jefferson Davis Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to levy the sales and use tax provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

SECTION 9. Employment of Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special counsel on matters related to the special election, and accordingly, Foley & Judell, L.L.P., is hereby employed as special counsel for said purpose for a term not exceeding one (1) year from the date of this resolution. The fee to be paid said special counsel shall be an amount computed at hourly rate based on the Attorney General's then current Maximum Hourly Fee Schedule, not to exceed \$1,500 in the aggregate, together with reimbursement of out-of-pocket expenses, and the Secretary-Treasurer is authorized to pay such invoices as and when presented. The scope of this legal representation does not involve federal claims.

The motion was made by Mr. Chad Woods, seconded by Ms. Myers, and carried, approve the payment of Final Pay Application to Morvant Construction in the amount of \$32,974.11 (less retainage) in connection with the Arena Canopy Extension.

Mr. Fruge made the motion, and it was seconded by Mr. LaBouve to approve Final Acceptance on the Arena Canopy Extension.

The motion was made by Mr. Chad Woods, seconded by Mr. Fruge, and carried, to Discuss an extension on A & J Road. Mr. Boudreaux discussed the concern about the cross pipe. The extension would be a 10-foot wide, 20-foot-long strip of road. Chad Woods authorized to change the cross pipe if necessary and the chip seal this portion of the road. After discussion the item will be placed on next month's agenda.

Mr. Peterson made the motion, and it was seconded by Mr. LaBouve to approve point-to-point agreement with Caldwell Parish, according to Lance's final approval. Lance did give final approval in the meeting.

Mr. Peterson made the motion, and it was seconded by Mr. Adams to approve the Memorandum of Agreement renewing CrowdStrike service with GOHSEP for the period of July 1, 2025, to June 30, 2026.

Mr. Lafargue made the motion, and it was seconded by Mr. Cormier to adopt a Resolution for the Procurement Procedure as required by OCD for the JDPPJ Street Improvements in Topsy.

## **RESOLUTION**

A RESOLUTION ADOPTING THE PROCUREMENT PROCEDURE FOR COMPETITIVE AND NON-COMPETITIVE PROPOSALS AND ESTABLISHING GUIDELINES FOR EVALUATION, SOLICITATION, COST REASONABLENESS, SELECTION, CONTRACT AWARD, AND RECORD MAINTENANCE FOR THE JEFFERSON DAVIS PARISH POLICE JURY

**WHEREAS**, the Jefferson Davis Parish Police Jury recognizes the need for a comprehensive and transparent procurement procedure to ensure the successful selection of contractors, vendors, and service providers in accordance with the Parish's objectives and applicable regulations; and

**WHEREAS**, the procurement process must align with the Parish's goals of fairness, cost-effectiveness, and accountability while meeting the legal and regulatory requirements set forth by federal, state, and local laws; and

**WHEREAS**, the Parish Administrator is empowered to develop and implement procurement procedures that support competitive procurement processes and proper evaluation methods, as outlined in the attached procurement guidelines; and

**WHEREAS**, the Parish Administrator has established a procedure for issuing and evaluating solicitations, selecting vendors, determining cost reasonableness, awarding contracts, and maintaining procurement records to ensure compliance with federal grant procurement regulations and internal policies; and

**NOW, THEREFORE, BE IT RESOLVED BY JEFFERSON DAVIS PARISH POLICE JURY**, as follows:

Adoption of Procurement Procedures: The Jefferson Davis Parish Police Jury hereby adopts the procurement procedures for both competitive and non-competitive proposals as set forth in the attached document, which details the evaluation criteria, selection methods, and other key aspects of the procurement process.

Evaluation Factors and Selection Criteria: The Parish Administrator shall ensure that each procurement process evaluates proposals based on the following factors:

Proposer's Approach Plan to meet the project objectives, scope of services, and future performance expectations.

Design Specifications for comparing the quality and functionality of proposed materials or services.

Price/Cost as an evaluation factor, ensuring that cost competitiveness is weighed in conjunction with qualitative factors.

These factors will be considered in every competitive proposal unless exempted by law.

Method of Solicitation: The Parish Administrator is authorized to determine the appropriate solicitation method, including Request for Proposals (RFPs) or Requests for Qualifications (RFQs), and to identify the media, geographic area, and solicitation period necessary to achieve effective competition for each procurement action.

Evaluation of Proposals: The Parish Administrator will evaluate all proposals based on the selection criteria, considering qualifications, experience, approach plans, cost reasonableness, and other relevant factors as outlined in the procurement procedure. If applicable, a competitive point system or other appropriate scoring methods will be used.

Non-Competitive Proposals: The Parish Administrator may engage in non-competitive procurement if it is determined that one of the following conditions applies:

The item is only available from a sole source.

A public exigency or emergency precludes the delay resulting from a competitive solicitation.

Competition is deemed inadequate after solicitation from multiple sources.

Any use of the non-competitive method must be documented thoroughly.

Cost Reasonableness: The Parish Administrator is authorized to evaluate the reasonableness of costs for proposals through a detailed cost analysis, considering factors such as labor, materials, and other project-specific elements, and to make adjustments based on actual cost experience, where applicable.

Contract Award and Payment Terms: The Parish Administrator shall award contracts based on the proposal that offers the best value to the Parish, considering both price and non-price factors.

The appropriate contract type (cost reimbursement or fixed price) shall be determined based on the project's scope and performance uncertainties, with payments typically made upon task completion or as agreed upon in the contract terms.

Procurement Record Maintenance: The Parish Administrator shall ensure that all procurement records are maintained in accordance with federal and state requirements. This includes documentation of solicitation methods, evaluations, cost reasonableness determinations, and any necessary modifications made during the procurement process.

Adherence to Federal Regulations: The Parish Administrator will ensure that all procurement processes, including those involving federal funding, comply with the applicable provisions of federal grant regulations (2 CFR 200.320), including the necessity of contracting for professional services, the selection process, and justification of cost reasonableness.

Effective Date: This resolution shall become effective immediately upon adoption and shall remain in effect until amended or repealed by the Jefferson Davis Parish Police Jury.

**BE IT FURTHER RESOLVED**, that the Parish Administrator is hereby authorized and directed to take any further actions necessary to implement the provisions of this resolution and ensure compliance with the adopted procurement procedures.

Mr. Lafargue made the motion, and it was seconded by Mr. Lejeune to adopt a Resolution for the Procurement Policy as required by OCD for the JDPPJ Street Improvements in Topsy.

## **RESOLUTION**

A RESOLUTION ADOPTING A PROCUREMENT POLICY FOR THE JEFFERSON DAVIS PARISH POLICE JURY IN ACCORDANCE WITH FEDERAL AND STATE REGULATIONS



**WHEREAS**, the Jefferson Davis Parish Police Jury (hereinafter referred to as the “Police Jury”) receives and administers Federal funds for various public programs including but not limited to construction, supplies, equipment, and professional services; and

**WHEREAS**, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as codified in 2 CFR 200.317 through 200.326, require non-Federal entities to use documented procurement procedures that reflect applicable State, local, and Tribal laws and regulations, while also ensuring full and open competition; and

**WHEREAS**, it is the intent of the Police Jury to establish and adopt a procurement policy that ensures:

Fair and equitable treatment of all persons or firms involved in purchasing;

Procurement of goods and services in a manner that is efficient, effective, and economically sound;

Promotion of competition and elimination of unfair competitive advantage;

Compliance with all applicable State laws, Federal regulations, and local ordinances; and

Maintenance of integrity, transparency, and accountability in the procurement process;

**NOW, THEREFORE, BE IT RESOLVED** by the Jefferson Davis Parish Police Jury, in regular session duly convened, that the attached Procurement Policy is hereby adopted and shall be effective immediately upon passage of this resolution.

**BE IT FURTHER RESOLVED** that the Parish Administrator is designated as the Procurement Official and is authorized and directed to carry out procurement activities in accordance with the provisions set forth in the adopted policy, including ensuring compliance with funding requirements, Federal standards, and proper contract administration.

**BE IT FURTHER RESOLVED THAT** this policy shall apply to all procurement actions involving the use of Federal funds administered by the Jefferson Davis Parish Police Jury, and shall remain in effect unless and until modified by a subsequent resolution.

**BE IT FINALLY RESOLVED THAT** a copy of this resolution and the adopted policy shall be made available for public inspection and retained in the official records of the Police Jury.

Mr. Fruge made the motion, and it was seconded by Mr. Lejeune to adopt a Resolution ensuring that individuals with hearing or speech impairments know how to access telephone communication services that meet their needs, as required by OCD for the JDPPJ Street Improvements in Topsy.

## **RESOLUTION**

A Resolution of the Jefferson Davis Parish Police Jury to Adopt a Policy for Ensuring Effective Communication for Individuals with Hearing or Speech Impairments

**WHEREAS**, the Jefferson Davis Parish Police Jury is committed to ensuring that individuals with hearing or speech impairments have access to telephone communication services that meet their needs; and

**WHEREAS**, the Police Jury recognizes the importance of effective communication in providing equitable services to all members of the community; and

**WHEREAS**, the Louisiana Relay Service enables individuals with hearing or speech impairments to communicate via telephone using a relay operator.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson Davis Parish Police Jury that:

The Police Jury will provide the public with clear information on how to access the Louisiana Relay Service.

The Police Jury will promote the Louisiana Relay Service as its chosen method of telephone communication assistance for individuals with hearing or speech impairments.

The following contact information for the Louisiana Relay Service will be made available to the public:

TDD (Telecommunications Device for the Deaf) Users: 1-800-846-5277

Voice Users: 1-800-947-5277

FCC Universal Relay Number (TDD & Voice): 711

This policy shall be:

Maintained in the official records of the Jefferson Davis Parish Police Jury.

Published in the local newspaper.

Posted in a public area of the parish offices.

BE IT FURTHER RESOLVED, that the Jefferson Davis Parish Police Jury, in a duly convened regular session on the 9<sup>th</sup> day of July, 2025, here by adopts this policy.

The motion was made by Mr. LaBouve, seconded by Mr. Fruge, and carried, to approve the payment of Pay App #6 in the amount of \$112,151.53 to Trahan Construction in connection with the Animal Shelter.

Mr. Peterson made the motion, and it was seconded by Mr. Fruge and carried to approve the surplus of the Dura Patcher Trailer and Tank (AP-1PATCH).

The Zoning Commission Report. The Zoning Commission met on July 2, 2025. The commission recommends the rezoning request from Sukhdev Thind for a Truck Parking Lot located at 18889 South Frontage Rd, Iowa, LA. Motion to approve the recommendation of the commission to rezone the parking lot from A1 to C1, pending the required drainage mitigation be completed. The motion was made by Mr. LaBouve and seconded by Mr. Lejeune, after discussion the motion was amended to give Mr. Thind 60 days to complete the required drainage

mitigation. The amended motion was made by Mr. Peterson and seconded by Mr. LaBouve and it was carried.

The jury allowed any further comments in connection with a rezoning request from Sukhdev Thind for a Truck Parking Lot located at 18889 South Frontage Rd, Iowa, LA from A1-C1, pending the required drainage mitigation be completed and as amended. There were no public comments at that time. A motion was made to adopt an ordinance approving the zoning change. In a roll call vote all jurors voted, yes.

ORDINANCE NO. 2467

AN ORDINANCE amending the Jefferson Davis Parish Zoning Map to reflect the rezoning of certain property from A-1 Agricultural/Residential to C-1 Commercial, said property belonging to SUKHDEV THIND, being located in Jefferson Davis Parish, Louisiana.

BE IT ORDAINED BY THE POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA, IN REGULAR SESSION CONVENED July 9, 2025 THAT:

The Jefferson Davis Parish Zoning Map is hereby amended to reflect the rezoning from A-1 Agricultural/Residential to C-1 Commercial of the following property belonging to, SUKHDEV THIND to wit:

Tract Two

All that certain parcel or tract of land, containing 2.000 acres, more or less, and being situated in the Northwest Quarter of the Northwest Quarter (NW/4 of NW /4) of Section 30, Township 9 South, Range 5 West, Southwestern Land District, Louisiana Meridian, Jefferson Davis Parish, Louisiana, being more particularly described as follows:

Commencing at the Northwest corner of Section 30, Township 9 South, Range 5 West, Southwestern Land District, Louisiana

Meridian, Jefferson Davis Parish, Louisiana, having a NAD83, Geoid 18, State Plane Coordinate, Louisiana South Zone of North 638,540.73 feet and East 2,776,968.57 feet; thence run South 85 05442" East for a distance of 542.30 feet to a found 1/2" rebar on the Southerly right of way of Interstate Highway 10; thence run South 28 000125" West, along said right of way line, for a distance of 142.97 feet to a found 1/2 1' rebar thence run South 19 003 157" West, along said right of way line, for a distance of 9.18 feet to set 5/8" rebar with cap and the POINT OF BEGINNING of herein described tract; thence leaving said right of way, run South 700 56t 00" East, for a distance of 435.60 feet to a set 5/8" rebar with cap; thence run South 19003 157" West, for a distance of 200.00 feet to a set 5/8" rebar with cap; thence run North 70056 10011 W, passing a set 5/8" rebar at a distance of 261.00 feet and continue for a total distance of 435.60 feet to a set 5/8" rebar on the Southerly right of way line of Interstate Highway 10; thence run North 190 03 157" East, along said right of way line, for a distance of 200.00 feet to the Point of Beginning, containing 2.000 acres, more or less, Being subject to any rights of way, easements, or servitudes, either visible or invisible, recorded or unrecorded.

THUS DONE AND PASSED BY THE POLICE JURY ON JEFFERSON DAVIS PARISH, LOUISIANA, on this 9TH day of JULY 2025.

Mr. LeJeune made the motion, and it was seconded by Mr. Lafargue and carried to approve the minor Subdivision of a 0.43-acre track of the Dedra Guillory Ross Subdivision on Bornsdall Road in Elton, LA.

Mr. LaBouve made the motion, and it was seconded by Mr. Cormier and carried to Approve minor Subdivision of a 0.52-acre track of the Hanna Fontenot Subdivision on Bourque Road in Iowa, LA.

A motion was made by Ms. Myers and seconded by Mr. Fruge and carried to allow Fire District 2 to park fire trucks at fairgrounds including in exhibit hall building.

Mr. Fruge read the following Fairgrounds Committee Report:

The Fairgrounds Committee met on Wednesday, July 9, 2025.

The Fairgrounds Committee makes a recommendation to move forward with grant authorizing Administrator to sign grant documents that will benefit the arena. It was moved by Mr. Fruge and seconded by Mr. Lejeune and carried out to accept the committee's recommendation.

Ms. Myers read the following Ordinance Committee Report:

The Ordinance Committee met on July 2, 2025, at 5:30 p.m. and reviewed proposed revisions to portions of Chapter 21 (Zoning) and Chapter 16 (Mosquito Abatement) of the Code of Ordinances, everyone has a copy.

Chapter 21 – Zoning:

- Revised Section 21-2 to include the definition of “borrow pit.”
- Updated Section 21-11.1 to eliminate duplications and relocate college dormitories, condominiums, and similar uses to the C-1 zoning classification.
- Clarified parking requirements for each zoning classification.
- Expanded the list of permitted uses in I-3 to include certain hazardous materials.
- In Section 21-8-1, reorganized parking requirements by category and made minor adjustments to the standards.

Chapter 16 – Mosquito Abatement:

- Recommended revisions to Section 16-223 to expand the list of items considered important to public health, including the role of livestock.
- Added Section 16-226, establishing recordkeeping requirements for mosquito abatement operations.

Ms. Myers made the motion, and it was seconded by Mr. Adams, and carried to accept the committee's recommendation.

### President's Report

- Mr. Eastman gave an update on approval that was made on South Louisiana Rail Facility (SLRF) EDAP loan. He was given verbal confirmation that the proportion on this agreement would not be exactly the same as the previous agreement. He is waiting to see the exact agreement terms in writing.
- Board Members – Ben is in the process of reviewing all board member terms, there are several that expire at the same time. He will be going through and adjusting expiration dates to have the board members' expirations staggered.
- Animal Shelter – To answer the question of how it will be maintained and staffed, part of the goal is to have volunteers. He stated that he is aware we will have to hire animal control agents. He asked Nancy Marcantel to work with Ben when it came to getting the volunteers to help.
- District Attorney's Office – Announced that the Jefferson Davis District Attorneys Office won an award for their achievements throughout the year.

### Administrator's Report

- Let everyone know that we have been on top of all jail maintenance and we are working through the list to get everything completed.
- Reported that our road crew are in the process of a chip sealing project. This will consist of many different roads throughout the parish. During this project it will take a 14-man crew, and this is being done 2-3 days out of the week. This is the reason that some of our crew's regular road maintenance is falling behind. We do have a crew dedicated to spraying and they are making great progress working through the parish. We are aware and are working on getting rock brought to Elton to fix roads. There are also crews that are dedicated to digging the ditches throughout the parish.
- Online Work Orders – Ben urges to the public to please utilize the online work order system. This allows us to track the work being completed and allows us to make a more strategic plan for getting work done.

# Engineering Report

- Update on Jail condensation mitigation – will advertise next week
- Update on courthouse renovation
- Update on CDBG Topsy

/s/ J. Steven Eastman  
PRESIDENT

ATTEST:

/s/ Karlee Taylor  
ASSISTANT SECRETARY TREASURER

DATE APPROVED

