

Jennings, Louisiana
April 9, 2025

The Jefferson Davis Parish Police Jury met in a Regular Session on the above date, in the Police Jury Meeting Room of the Sidney Briscoe Building located at 304 North State Street, Jennings, LA., at 5:00 P.M.

The following members were present:

| | | | |
|-----------------|------------|----------------|-------------|
| DONALD WOODS | District 1 | | District 8 |
| CHAD WOODS | District 2 | DAVID LEJEUNE | District 9 |
| MARCUS PETERSON | District 3 | BYRON BULLER | District 10 |
| KORI MYERS | District 4 | BUTCH LAFARGUE | District 11 |
| TIM MCKNIGHT | District 5 | | District 12 |
| | District 6 | BILL LABOUE | District 13 |
| STEVE EASTMAN | District 7 | | |

BEN BOUDREAUX, Administrator; LANCE PERSON, Legal Counsel

Absent: MELVIN ADAMS, District 6; WAYNE FRUGE, District 8; OWEN CORMIER, District 12

The meeting was called to order by President Steve Eastman. Mrs. Gary gave the Invocation and Mr. LaBouve led the Pledge of Allegiance.

Mr. Lafargue reported the Finance Committee meeting was held on December 9, 2024, at 7:00 A.M. All bills were reviewed and declared in order with the Committee recommending approval.

It was moved by Mr. Lafargue, seconded by Mr. Labouve, and carried, to pay the following bills, to wit:

| | |
|---------------------------------|--------------|
| • GENERAL FUND | \$ 77,941.45 |
| • COOPERATIVE EXTENSION SERVICE | 303.05 |
| • 911 | 55,727.22 |
| • CRIMINAL COURT | 11,965.00 |
| • OPIOID ABATEMENT | 0.00 |
| • COURTHOUSE MAINTENANCE | 3,863.56 |
| • SPECIAL REVENUE | 6,489.21 |
| • SECTION 8 | 0.00 |
| • PARISH ROAD | 0.00 |
| • SUB ROAD DISTRICT #1 | 6,304.82 |
| • SPECIAL WARD, ROAD & BRIDGE | 17,994.47 |
| • ROAD SALES TAX DISTRICT #1 | 13,321.56 |
| • REGIONAL CONSOLIDATED JAIL | 222,417.23 |
| • FIRE DISTRICT #1 | 3,597.68 |
| • FIRE DISTRICT #2 | 150.00 |
| • FIRE DISTRICT #3 | 3,685.99 |
| • FIRE DISTRICT #4 | 46,919.65 |
| • FIRE DISTRICT #5 | 4,805.75 |

- FIRE DISTRICT #6 0.00
- FIRE DISTRICT #7 0.00

It is the recommendation of the Finance Committee to approve for 911 to change out 6 Charter Cable boxes due to the existing ones being outdated. The cost is \$14.00 each for a total of \$84.00 to be paid out of 911 Fund.

The motion was made by Mr. Lafargue, seconded by Mr. Laboue, and carried, to accept the recommendation of the Committee.

Additionally, the Finance Committee recommends approving the Jail adding 2 additional Charter Cable boxes. The cost is \$10.00 each for a total of \$20.00 to be paid out of the Jail Fund -

Mr. Lafargue made the motion, seconded by Mr. Lejeune, and carried, to accept the Committee's recommendation.

Further, the Finance Committee made recommendations for the purchase of a 2300 Contractor Series Road grinder, plus an extra set of teeth and shipping, in the amount of \$40,870.00 to be paid out of the Special Revenue Fund.

It was moved by Mr. Lafargue, seconded by Mr. Laboue, and carried, to accept the recommendation of the Committee.

It is the recommendation of the Finance Committee to approve the purchase of 3 water tanks from Service Machine Specialist in the amount of \$20,850.00 to be paid out of the Special Revenue Fund.

The motion was made by Mr. Lafargue, seconded by Mr. Chad Woods, and carried, to accept the Committee's recommendation.

The Finance Committee recommends approving the purchase of Hurricane Angel ditcher in the amount of \$58,000.55 to be paid out of the Special Revenue Fund.

It was moved by Mr. Lafargue, seconded by Mr. LeJeune, and carried, to accept the recommendation of the Committee.

It is the recommendation of the Finance Committee to approve the payment to Dream Works Collision Center for the repair of FBD-D1-6 in the amount of \$20,078.99 to be paid out of the Special Revenue Fund.

It was moved by Mr. Lafargue, seconded by Mr. Chad Woods, and carried, to accept the recommendation of the Committee.

The Finance Committee recommends a pay range for the Secretary Treasurer of \$60,000 - \$80,000 a year salary, based on experience and qualifications.

It was moved by Mr. Lafargue, seconded by Mr. Chad Woods, and carried, to accept the recommendation of the Committee.

The Finance Committee recommends adopting a Resolution authorizing Assistant Secretary Treasurer, Karlee Taylor to be an authorized signer to all accounts needed.

It was moved by Mr. Lafargue, seconded by Mr. McKnight, and carried, to accept the recommendation of the Committee.

Ms. Myers made a motion, and it was seconded by Mr. Lafargue, and carried to amend the recommendation to add that the Resolution authorize Assistant Secretary Treasurer, Karlee Taylor to be an authorized signer to all accounts needed and documents.

Additionally, the Finance Committee recommends the payment to Doucet Tire in the amount of \$347.88 for punctured tire.

It was moved by Mr. Lafargue, seconded by Mr. LeJeune, and carried, to accept the recommendation of the Committee.

Let the record reflect that the Finance Committee reviewed budget-to-actual comparisons on all funds as required.

Mr. Lafargue made the motion, seconded by Mr. Labouve and carried, to approve the minutes of the Regular Meeting held on March 26, 2025, as written and submitted.

Mr. McKnight made the motion, seconded by Mr. Lejeune, and carried, to change the Agenda Meeting from Wednesday May 7th, 2025, to May 14, 2025, and the Regular Meeting from May 14, 2025, to May 21, 2025, due to Police Jury Association Legislative Day. Finance Committee will still be meeting on May 12, 2025.

The motion was made by Mr. Buller, seconded by Mr. Lafargue, and carried, to appoint Ethan “Gus” Fontenot to the Gravity Drainage District #7 board to fulfill the unexpired term of Jerry Whatley with a term to expire August 1, 2026.

The motion was made by Mr. Chad Woods, seconded by Mr. Lafargue, and carried, to reappoint Greg Zaunbrecher, Shannon Daboval, and Ronnie Guidry to the Gravity Drainage District #1 Sub-A board to fulfill 4-year terms to expire April 13, 2029.

The motion was made by Mr. Lejeune, seconded by Mr. McKnight, and carried, to reappoint Jody Fontenot and John Carbalan to the Grand Marais Gravity Drainage District Board to fulfill 4-year terms to expire April 11, 2029.

The motion was made by Mr. Buller, seconded by Mr. Lafargue, and carried, to reappoint Kevin Webb to the Central Waterworks Board to fulfill a 4-year term to expire April 10, 2029.

Mr. Lafargue made the motion, seconded by Mr. LeJeune, and carried, to reappoint Steve Lopez to the Central Waterworks Board to fulfill a 4-year term to expire May 31, 2029.

The motion was made by Mr. LaBouve seconded by Mr. LeJeune, and carried, to approve the payment of Pay App #2 in the amount of \$10,579.00 to C Morvant Construction Inc in connection with the Arena Rear Canopy.

It was moved by Mr. LaBouve, seconded by Mr. Buller and carried, to ratify the action of the Agenda Committee to approve the payment of Quarterly Management in the amount of \$2,475.00 to The Savant Strategist in connection with the Louisiana CO2 Alliance.

The motion was made by Mr. Chad Woods, seconded by Mr. LaBouve, and carried, to approve the payment of Pay App #2 in the amount of \$46,510.58 to Trahan Construction, LLC in connection with the Animal Shelter.

Ms. Myers made the motion, seconded by Mr. Mcknight, and carried, to approve the payment of Pay App #3 in the amount of \$216,193.40 to Trahan Construction, LLC in connection with the Animal Shelter.

The motion was made by Mr. Lejeune, seconded by Mr. LaBouve, and carried, to adopt the following Resolution, to-wit:

RESOLUTION

WHEREAS, the week of April 21 – April 25, 2025 has been designated as National Community Development Week. The Jefferson Davis Parish Police Jury has been a participant in the Community Development Block Grant (CDBG) Program which funds public infrastructure, economic development, and housing programs in this community, and

WHEREAS, in this community and communities throughout the nation, fifty years of Community Development Block Grant Program funding has developed a strong relationship between this local government and its residents, principally those of low-to-moderate income, and

WHEREAS, this community recognizes that the Community Development Block Grant Program is a partnership of federal, state, and local government and community and business efforts, and that the services funded by the CDBG Program relies heavily on the dedication and good will of our combined efforts.

THEREFORE BE IT RESOLVED, that during National Community Development Week 2025, this community will give special thanks and recognition to all participants whose hard work and devotion to the neighborhoods, and their low-and moderate-income residents help ensure the quality and effectiveness of the Community Development Block Grant Program, and

BE IT FURTHER RESOLVED, that this community, along with the service providers and others whose names are appended to this resolution, hereby petition the U.S. Congress and Administration to recognize the outstanding work being done locally and nationally by the Community Development Block Grant Program, and of its vital importance to the community and to the people who live in its lower income neighborhoods, and

BE IT FURTHER RESOLVED, that copies of this resolution be conveyed to the appropriate elected and appointed officials of the federal government and that this community's name be added to the roll of those committed to the preservation and full funding of the Community Development Block Grant Program and maintenance of its essential features over the course of the next session of Congress.

Ms. Myers made a motion, seconded by Mr. Peterson, and carried, to adopt the following Resolution, to-wit:

RESOLUTION

WHEREAS, the 57th Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination whenever it exists; and

WHEREAS, this law guarantees each citizen the critical, personal element of freely choosing a home; and

WHEREAS, a fair housing law has been passed by the State of Louisiana, and implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and

WHEREAS, the departments and agencies of the State of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and

WHEREAS, barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all.

THEREFORE, BE IT RESOLVED, that the Jefferson Davis Parish Police Jury, in a duly convened regular session on the 9th day of April, 2025, hereby proclaims April 2025, as

FAIR HOUSING MONTH
for the parish of Jefferson Davis

Mr. Lejeune made a motion, seconded by Mr. LaBouve, and carried, to approve a request from Entergy for a Consent and License Agreement to utilize Lots A and B at the Fairgrounds as a staging site during a natural disaster or emergency situations.

It was moved by Mr. Buller, seconded by Mr. LeJeune, and carried, to ratify the action of the Agenda Committee to grant authority to the CO2 Alliance to relay Jefferson Davis Parish’s support of a request for a Repeal Wasteful and Dangerous Carbon Capture Subsidies letter to be sent to Washington, DC.

The motion was made by Ms. Myers, seconded by Mr. McKnight, and carried, to adopt the following Resolution, to-wit:

**CERTIFICATE OF Jefferson Davis Parish
EVIDENCING PUBLIC APPROVAL OF BONDS
PURSUANT TO SECTION 147(f) OF THE
INTERNAL REVENUE CODE OF 1986, AS AMENDED**

WHEREAS, the Capital Area Finance Authority (the “**Authority**”), a public trust created pursuant to the provisions of Chapter 2-A of Title 9 of the Louisiana Revised Statutes of 1950, as amended (R.S. 9:2341-9:2347, inclusive) (the “**Act**”) has, by resolution dated April 16, 2025, in accordance with the requirements of the Act, and the Rules and Regulations of the Louisiana State Bond Commission (the “**Commission**”), duly authorized the issuance of not exceeding of Capital Area Finance Authority Revenue Bonds in one or more series (the “**Bonds**”) to finance loans to first-time homebuyers within the jurisdictional parishes of the Authority and such other governmental units (the “**Participating Jurisdictions**”) whose governing authority authorized and directed the execution of a cooperative endeavor agreement (a “**CEA**”) with the Authority under the provisions of the Act and other applicable constitutional and statutory authorities; and

WHEREAS, the Commission, on May 15, 2025, duly authorized the issuance and sale of the Bonds in accordance with law and the Commission's Rules and Regulations; and

WHEREAS, the Bonds are classified as exempt facility bonds under the provisions of the Internal Revenue Code of 1986, as amended (the “**Code**”) and the provisions of Section 147(f)(2)(A), (B) and (E) of the Code require that issuance of Bonds be approved by the “applicable elected representative” of the governmental unit which issues such bonds or on whose behalf such bonds are issued and by the “applicable elected representative” of such other Participating Jurisdictions that have executed a CEA with the Authority under the provisions of the Act; and

WHEREAS Jefferson Davis Parish (the “**Governmental Unit**”) has executed a CEA with the Authority to permit the financing of loans to first-time homebuyers within geographic area of the Governmental Unit; and

WHEREAS, the applicable elected representative (the “**Approving Representative**”) of the Governmental Unit for purposes of approving the Bonds is the **J. Steven Eastman** and

WHEREAS, in compliance with the requirements of the Code, Notice of Public Hearing (attached as **Exhibit “A”** hereto), was published in (i) The Advocate, Baton Rouge, Louisiana on April 23, 2025, (ii) The Daily Advertiser, Lafayette, Louisiana on April 23, 2025, (iii) the Houma Courier, Houma, Louisiana on April 23, 2025, (iv) the Lake Charles American Press, Lake Charles, Louisiana on April 23, 2025, (v) The News Star, Monroe, Louisiana on April 23, 2025, (vi) the Times-Picayune, New Orleans,

Louisiana on April 23, 2025, (vii) The Times, Shreveport, Louisiana on April 23, 2025, and (viii) The Town Talk, Alexandria, Louisiana on April 23, 2025, and

WHEREAS, in compliance with the requirements of the Code, the public hearing with respect to the issuance of said Bonds was held on May 5, 2025, at 10:00 a.m., Louisiana Time, at 601 St. Ferdinand Street, Baton Rouge, LA 70802, and simultaneously held by teleconference using the following link:

<https://us02web.zoom.us/j/9940303250?omn=88470185621> or by dialing US toll-free: (833) 928-4610; meeting ID: 994 030 3250 in accordance with Rev. Proc. 2022-20 after due notice thereof was published in the official journal of the Authority and in the aforementioned publications sufficient to inform the public within the geographic area of the Participating Jurisdictions of the subject, date and place of said public hearing; and

WHEREAS, no objections were raised by any person present at the said hearing or by any person participating by teleconference relative to the issuance of the Bonds; and

WHEREAS, the undersigned, Approving Representative of the Participating Jurisdiction, desires to approve the issuance of the Bonds for the purposes of the Code;

NOW, THEREFORE, the undersigned does hereby certify that the chief elected executive officer/governing authority of the Participating Jurisdiction, hereby approves and confirms the issuance of the Bonds. The Authority, and its officers, are authorized to cause this certificate to be filed of record in the transcript of proceedings for the Bonds and to file a copy thereof with any State or Federal agency, board or commission as may be required by any applicable State or Federal laws, rules or regulations.

WITNESS my signature this ____ day of _____, 2025, at _____, Louisiana.

The motion was made by Mr. Peterson, seconded by Mr. McKnight, and carried, to adopt the following Proclamation, to-wit:

PROCLAMATION

DYSAUTONOMIS AWARENESS MONTH

Dysautonomia is a group of medical conditions that result in a malfunction of the autonomic nervous system, which is responsible for “automatic” bodily functions such as, but not limited to: respiration, heart rate, blood pressure, digestion, bone marrow production, and temperature control.

WHEREAS, Dysautonomia affects people of any age, gender, race or background, negatively impacting over 70 million people around the world, including many individuals living right here in our wonderful state of Louisiana. There are 15 different forms of dysautonomia. These include Neuropathy, Vasovagal Syncope, Pure Autonomic Failure, and Postural Orthostatic Tachycardia Syndrome (commonly known as POTS), just to list a few. People who have been diagnosed with some form of dysautonomia often have secondary conditions such as: Lupus, Multiple Sclerosis (MS), Parkinson's disease, Sjogren's syndrome or Diabetes.

WHEREAS, Dysautonomia can be very disabling and is a life changing diagnosis; this chronic illness can result in the inability to work or attend school, may cause social isolation, depression and /or anxiety. It's not just physically affecting people, it's an emotionally and financially draining ailment as well. It's extremely stressful on the families of those impacted.

Dysautonomia Louisiana Inc. is a 501c3 non-profit organization that advocates on behalf of patients living with dysautonomia and those individuals suffering from its symptoms and still struggling for a diagnosis. Our goal is to bring much needed awareness to the community and information to the medical professionals across Louisiana. Increased awareness about dysautonomia will help patients obtain an earlier diagnosis and treatment plan, save lives, and foster support for individuals and families already coping with dysautonomia in our community.

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Davis Parish Police Jury, does hereby proclaim the month of October as DYSAUTONOMIA AWARENESS month throughout JEFFERSON DAVIS PARISH, Louisiana.

BE IT FURTHER RESOLVED, We are encouraging communities to celebrate Dysautonomia Awareness Month each October in the state of Louisiana.

Thus done and signed on this, the 9th day of April, 2025 in Jennings, Louisiana.

Mr. Buller made the motion, seconded by Mr. Lejeune, and carried, to approve a Master Services Agreements with Bluewing Civil Consulting outlining general terms and pay rates. All services will be procured by contract or task order.

Mr. Lejeune made the motion, seconded by Mr. Lafargue, and carried, to approve the payment of Invoice #222022-00010 Hathaway Fire Station Expansion to Bluewing Civil Consulting in the amount of \$4,004.00.

Mr. Lafargue made the motion, seconded by Mr. Peterson, and carried, to approve DCMC Partners Task Order #31, Amendment One – Consulting Services Support.

Mr. Lafargue made the motion, seconded by Mr. Peterson, and carried, to approve DCMC Partners Task Order #34 – HMGP Sub-Grant Support: Town of Roanoke Fire Station 01 Permanent Generators.

Mr. Lafargue made the motion, seconded by Mr. LaBouve, and carried, to approve DCMC Partners Task Orders #35- HMGP Sub-Grant Support: Town of Welsh Lift Station Generators (Portable).

Mr. Lafargue made the motion, seconded by Mr. LaBouve, and carried, to approve DCMC Partners Task Order #36 – HMGP Sub-Grant Support: Town of Welsh Lift Station Generators (Permanent).

The motion was made by Mr. McKnight, seconded by Ms. Myers, and carried, to appoint Reed Leblanc to the Mosquito Abatement Board to fulfill the unexpired term of John Marceaux with a term to expire January 23, 2028, and to further send a Letter of Appreciation to Mr. Marceaux.

Mr. Chad Woods made the motion, seconded by Mr. Donald Woods, to appoint Steve Eastman as Police Jury Representative on the Local ITEP Committee.

President's Report

President Eastman called for a Moment of Silence in memory of Mr. Robert Rug Gary, who was a past long-term Police Juror.

Administrator's Report

- Announced we will be posting a job opening for the Secretary Treasurer position
- Gave an update on the ordinances being codified
- Gave an update on the Saferoom; he has talked with Kelly (DCMC) and Porche May about adding the meal serving area.
- Any extra funds left from the Saferoom Project will go to the Bayou Lacassine Project.
- Gave an update on the lights on Hwy 383; all are up but one
- A list of all roads to have improvements completed was given to the Jurors.

Engineer's Report

Alex Guillory with Bluewing Civil Consulting reported as follows:

- An envelope contractor came and looked at the jail. They identified many areas they will need repaired.
- Mr. Guillory is estimating the cost to be around \$380,000.00 but will give a more accurate estimate soon.
- He will be getting references for the envelope contractor
- Lacassine C Store: they will need to have a new drainage plan.

Committee Reports

Ambulance Regulatory Committee:

Mr. Peterson, Chairman of the Ambulance Regulatory Committee reported a meeting was held on Wednesday, February 19, 2025. It is a recommendation of the committee to make changes to Chapter 10 Health and Sanitation, Article II Ambulances, Section 10-22 Medical protocols; response times, as presented and approved and to further place the Ordinance on the next meeting Agenda.

It was moved by Mr. Peterson, seconded by Mr. LaBouve, and carried, to accept the Committee's recommendation.

It is the recommendation of the Committee to make changes to Chapter 10 Health and Sanitation Article II Ambulances, Section 10-23 Responding to emergencies adding item (c), as presented and approved and to further place the Ordinance on the next meeting Agenda.

The motion was made by Mr. Peterson, seconded by Mr. Chad Woods, and carried, to approve the recommendation as stated.

Additionally, the Committee recommends making changes to Chapter 10 Health and Sanitation, Article II. Ambulances, Section 10-23-1 Daily logs and records, as presented and approved, and to further place the Ordinance on the next meeting Agenda.

It was moved by Mr. Peterson, seconded by Mr. Lejeune, and carried, to accept the recommendation of the Committee.

Finally, it is a recommendation of the Committee to make revisions to Chapter 10 Health and Sanitation, Article II. Ambulances, Section 10-23.5 Penalties and violations, as presented and approved and to further place the amended Ordinance on the next meeting Agenda.

It was moved by Mr. Peterson, seconded by Mr. LaBouve, and carried, to approve the Committee's recommendation.

Jail/Animal Shelter Committee:

Ms. Myers reported on a Jail Committee meeting that was held on Wednesday April 2, 2025. It is a recommendation of the Committee to move forward with Blue Wing Consulting Services to put together a bid package to make sealant repairs to the Sally Port area and additional areas of the Regional Jail Facility to be paid with Regional Jail funds.

The motion was made by Ms. Myers, seconded by Mr. McKnight, and carried, to accept the Committee's recommendation.

It is a recommendation of the Jail Committee to approve moving forward with getting quotes to make upgrades on the camera systems at Regional Jail Facility to be paid with Regional Jail funds.

The motion was made by Ms. Myers, seconded by Mr. Lafargue, and carried, to approve the recommendation of the Committee.

The Animal Shelter Committee recommends requesting voters to authorize the Jeff Davis Police Jury to reportion Regional Consolidated Jail Tax between the Regional Consolidated Jail and the new Jeff Davis Animal Shelter on the November 2025 election ballot, pending Legal Counsel review. A follow-up meeting will be called by the Committee to finalize details.

It was moved by Ms. Myers, seconded by Mr. McKnight, and carried, to accept the Committee's recommendation. It was noted that Mr. LeJeune and Mr. Buller voted against the matter.

Office Policy Committee:

Mr. Chad Woods gave the report on an Office Policy Committee meeting held on Wednesday April 2, 2025. It is a recommendation of the Committee to authorize the Administrator to advertise and move forward with hiring for the position of Parish Accountant/Executive Director of Section 8/Secretary Treasurer.

The motion was made by Mr. Chad Woods, seconded by Mr. Peterson, and carried, to accept the recommendation of the Committee.

Additionally, the Office Policy Committee recommends having this position posted up to 30 days.

Mr. Chad Woods made the motion, seconded by Mr. Lejeune, and carried, to accept the Committee's recommendation.

E911 Committee:

Mr. Petersson gave the report of an E911 Committee meeting held on March 19, 2025. The E911 Committee discussed options as to where the 911 office would be relocated in the event of a disaster or evacuation. It was decided that the Courthouse would be the backup building until the saferoom is built. The Committee recommends obtaining costs on a console and phone system to be used as backup in the Courthouse.

A motion was made by Mr. Peterson, seconded by Ms. Myers, and carried, to accept the recommendation of the Committee.

There being no further business to come before the Jury, it was moved by Mr. Donald Woods, seconded by Mr. Peterson, and carried, to adjourn the meeting.

/s/ J. Steven Eastman
PRESIDENT

ATTEST:

/s/ Karlee Taylor
ASSISTANT SECRETARY TREASURER

DATE APPROVED _____