

Jennings, Louisiana  
December 13, 2023

The Jefferson Davis Parish Police Jury met in a Regular Session on the above date, in the Police Jury Meeting Room of the Sidney Briscoe Building located at 304 North State Street, Jennings, LA., at 5:00 P.M.

The following members were present:

DONALD WOODS	District 1	WAYNE FRUGE	District 8
JOHN MARCEAUX	District 2		District 9
MARCUS PETERSON	District 3	BYRON BULLER	District 10
KORI MYERS	District 4	BUTCH LAFARGUE	District 11
TIM MCKNIGHT	District 5	OWEN CORMIER	District 12
MELVIN ADAMS	District 6	CHAD TALBOT	District 13
STEVE EASTMAN	District 7		

LANCE PERSON, Legal Counsel

Absent: CURT GUILLORY, District 9.

The meeting was called to order by President Steve Eastman. Mrs. Gary gave the Invocation and Mr. Peterson led the Jury in the Pledge of Allegiance.

The Police Jury resolved itself into the Zoning Commission to receive public comments in connection with a request received from 3 Bull Giraffes for a change in zoning classification from A-1 to C-1 for a crawfish storage facility, located at 10323 Frontage Road, Welsh. There were no public comments.

Mr. LaFargue made the motion, seconded by Mr. Buller, and carried, to approve the zoning change.

The motion was made by Mr. LaFargue, seconded by Mr. Cormier, and carried, to accept the Zoning Commission Board of Review's recommendation as stated, to adopt the following Ordinance, to-wit:

**ORDINANCE NO. 2421**

AN ORDINANCE amending the Jefferson Davis Parish Zoning Map to reflect the rezoning of certain property from A-1 Agricultural/Residential to C-1 Commercial said property belonging to 3 Bull Giraffes LLC, being located in Jefferson Davis Parish, Louisiana.

BE IT ORDAINED BY THE POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA, IN REGULAR SESSION CONVENED ON December 13, 2023 THAT:

The Jefferson Davis Parish Zoning Map is hereby amended to reflect the rezoning from A-1 Agricultural/Residential to C-1 Commercial for a CRAWFISH STORAGE FACILITY, on the following property belonging to 3 BULL GIRAFFES LLC, to wit:

A Certain Parcel of Ground, situated in the Parish of Jefferson Davis, State of Louisiana, being .9 acres, more or less, in Section 28, Township 9 South, Range 4 West, Louisiana Meridian, described more fully as, to-wit:

Commencing at a point North 89 degrees 59 minutes West a distance of 2619.2 feet and South 06 degrees 48 minutes West a distance of 25.2 feet from the Northeast corner of said Section 28; thence South 06 degrees 48 minutes West a distance of 215.5 feet; thence North 89 degrees 32 minutes West a distance of 169.1 feet; thence North 01 degrees 11 minutes West a distance of 212.5 feet; and thence South 89 degrees 59 minutes West a distance of 199.0 feet to the Point of Commencement

And

In accordance with the plat of survey by E Leo Reddoch dated November 15, 2021, said parcel of ground is more particularly described as follows:

Commencing at a point North 89 degrees 32 minutes 44 seconds West a distance of 2623.32 feet from the northeast corner of Section 28, Township 9 South, Range 4 West, Louisiana Meridian, Jeff Davis Parish, Louisiana; thence South 07 degrees 03 minutes 53 seconds West a distance of 213.55 feet; thence North 89 degrees 07 minutes 13seconds West a distance of 170.12 feet; thence North 00 degrees 42 minutes 55 seconds West a distance of 210.91 feet; and thence South 89 degrees 32 minutes 44 seconds East a distance of 199.00 feet to Point of Commencement.

THUS, DONE AND PASSED BY THE POLICE JURY ON JEFFERSONDAVIS PARISH, LOUISIANA, on this 13<sup>th</sup> day of December, 2023.

The Police Jury resolved itself into the Zoning Commission to receive public comments in connection with a request received from Richard Charpentier for a change in zoning classification from A-1 to C-1 for a truck plaza, located at 14593 Hwy 395, Roanoke. There were no public comments.

Mr. LaFargue made the motion, seconded by Mr. Cormier, and carried, to approve the zoning change.

The motion was made by Mr. LaFargue, seconded by Mr. Cormier, and carried, to accept the Zoning Commission Board of Review's recommendation as stated, to adopt the following Ordinance, to-wit:

**ORDINANCE NO. 2422**

AN ORDINANCE amending the Jefferson Davis Parish Zoning Map to reflect the rezoning of certain property from A-1 Agricultural/Residential to C-1 Commercial

said property belonging to Richard Charpentier Jr, Charpentier Estates LLC, being located in Jefferson Davis Parish, Louisiana.

BE IT ORDAINED BY THE POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA, IN REGULAR SESSION CONVENED ON December 13, 2023 THAT:

The Jefferson Davis Parish Zoning Map is hereby amended to reflect the rezoning from A-1 Agricultural/Residential to C-1 Commercial for a TRUCK PLAZA, on the following property belonging to RICHARD CHARPENTIER JR, CHARPENTIER ESTATES LLC, to wit:

Being a partition of Tract or Parcel of land, more particularly described as Tract-A, containing 13.50 Acres of land situated in the Section 26, Township 9 South, Range 4 West, Jefferson Davis Parish, Louisiana and being out of a called 118.04 acres of land as shown on a revised plat of boundary survey by Elder L Reddock PLS No 4446, dated Aug 10, 2023.

THUS, DONE AND PASSED BY THE POLICE JURY ON JEFFERSON DAVIS PARISH, LOUISIANA, on this 13<sup>th</sup> day of December, 2023.

Mr. Marceaux reported the Finance Committee meeting was held on Monday, December 11, 2023, at 7:00 A.M. All bills were reviewed and declared in order with the Committee recommending approval.

It was moved by Mr. Marceaux, seconded by Mr. Woods, and carried, to pay the following bills, to wit:

• GENERAL FUND	\$125,594.41
• COOPERATIVE EXTENSION SERVICE	2,822.76
• E911 & 911 WIRELESS	49,629.67
• CRIMINAL COURT	10,420.00
• COURTHOUSE MAINTENANCE	35,137.31
• SUB ROAD DISTRICT #1	6,959.19
• SPECIAL WARD, ROAD & BRIDGE	76,380.20
• REGIONAL CONSOLIDATED JAIL	181,234.08
• FIRE DISTRICT #1	2,911.91
• FIRE DISTRICT #2	4,306.39
• FIRE DISTRICT #3	6,131.64
• FIRE DISTRICT #4	0
• FIRE DISTRICT #5	71,902.92
• FIRE DISTRICT #6	0

It is the recommendation of the Finance Committee to approve the Road Supervisor pay scale as discussed.

The motion was made by Mr. Marceaux, seconded by Mr. Fruge, and carried, to accept the Committee's recommendation. It was noted that Ms. Myers and Mr. Cormier voted against the matter.

The Finance Committee recommends obtaining bids to extend Vaussine Road approximately 1,000 feet.

It was moved by Mr. Marceaux, seconded by Mr. Talbot, and discussion was had. Mr. Fruge made the motion, seconded by Ms. Myers, and carried, to amend the motion to add this road to the FY 2023 Road Improvement project by Change Order to be paid out of Division Three (3) funds.

Mr. Marceaux's motion, as amended, carried.

Additionally, the Finance Committee recommends authorizing Legal Counsel to review proposed documents in connection with cleaning roads by inmates and to further move forward with contracting with DOC once approved by Legal Counsel.

Mr. Marceaux made the motion, seconded by Mr. Buller, and carried, to accept the Committee's recommendation.

It is the recommendation of the Finance Committee to accept a quote in the amount of \$2,875.00 from Taylor Sudden Service for the generator maintenance at the 911 tower to be paid with 911 funds.

The motion was made by Mr. Marceaux, seconded by Mr. Peterson, and carried, to accept the recommendation of the Committee.

The Finance Committee recommends accepting a proposal from Function 4 for the lease and maintenance of a Konica Minolta copier for the office at a cost of \$194.46 per month to be paid out of General fund.

It was moved by Mr. Marceaux, seconded by Mr. Woods, and carried, to accept the Committee's recommendation.

Furthermore, the Finance Committee recommends accepting a quote from Omega for the purchase of one (1) shelving unit and four (4) additional shelves at a cost of \$984.54 to be paid with Courthouse funds.

The motion was made by Mr. Marceaux, seconded by Mr. Woods, and carried, to accept the recommendation of the Committee.

It is the recommendation of the Finance Committee to accept a quote from Management Resource Group in the amount of \$2,900.00 plus travel for the Section 8 Housing Choice Voucher Program Rent Reasonableness Survey to be paid with Section 8 funds.

Mr. Marceaux made the motion, seconded by Ms. Myers, and carried, to accept the Committee's recommendation.

The Finance Committee recommends accepting a quote from Veteran Exteriors to clean the LSU Ag building and concrete at a cost of \$1,294.00 to be paid with Cooperative Extension funds.

It was moved by Mr. Marceaux, seconded by Mr. Woods, and carried, to accept the recommendation.

It is the recommendation of the Finance Committee to authorize a loan to Fire District No. 1 in the amount of \$10,000.00 to be paid back in January, 2024.

The motion was made by Mr. Marceaux, seconded by Mr. Cormier, and carried, to accept the Committee's recommendation.

Moreover, the Finance Committee recommends authorizing a loan to Fire District No. 6 in the amount of \$50,000.00 to be paid back in January, 2024.

Mr. Marceaux made the motion, seconded by Mr. LaFargue, and carried, to accept the recommendation of the Committee.

The Finance Committee recommends moving forward with the amended contract with CorrectHealth to provide medical services to the Regional Jail Facility. It was noted that the 20% increase will become effective January 1, 2024.

It was moved by Mr. Marceaux, seconded by Ms. Myers, and carried, to accept the recommendation.

Finally, let the records show that the Finance Committee reviewed budget-to-actual comparisons on all funds and recommends amending all funds required.

Mr. Marceaux made the motion, seconded by Mr. Woods, and carried, to amend funds required.

The motion was made by Mr. Fruge, seconded by Mr. Woods, and carried, to approve the minutes of the Special Meeting held on November 29, 2023, as written and submitted.

It was moved by Mr. Talbot, seconded by Mr. McKnight, and carried, to adopt the following Ordinance, to-wit:

**JEFFERSON DAVIS PARISH POLICE JURY  
ORDINANCE NO. 2423**

**WHEREAS**, the Jefferson Davis Parish Police Jury, under the authority of La. Rev. Stat. 33:1236.1, desires to establish the position of a Parish Administrator; and

**WHEREAS**, the position of a Parish Administrator is a highly responsible, professional, and administrative position that involves directing the activities of all departments and divisions under the authority of the Police Jury, as well as assisting the Police Jury in establishing the strategic direction and formulation of policy for the organization.

**THE POLICE JURY OF JEFFERSON DAVIS PARISH HEREBY ORDAINS** that the Jefferson Davis Parish Code of Ordinances is hereby amended to establish the position of Parish Administrator and to otherwise provide as follows:

**Add a new Section 1-37**

**1. The position of Parish Administrator is hereby established and the following illustrative authority and duties are ascribed to this position:**

- (a) Direct and supervise the work of professional, technical, and clerical personnel, and supervise the work of the parish engineer.
- (b) Review and report on the activities of each Parish Government department, including recommendations for revising procedures to improve various department operations.
- (c) Structure the Parish Government's administration by defining an organizational chart, and recommend the creation and/or hiring of beneficial administrative personnel to the Police Jury.
- (d) Report to the Police Jury at called meetings, and report to the President of the Police Jury on an as needed basis, to keep him/her fully informed of the Parish Government's activities and issues.
- (e) Prepare and administer the Parish Government's budget, including the general review and monitoring of one-time or ongoing financial disbursements.
- (f) General responsibility for administering all contracts, intergovernmental programs, and grant funds for the Police Jury, including (to the extent necessary) reviewing bills and invoices from other governmental entities and commercial entities, and reporting to the finance committee on whether the amounts are reasonable and are owed based on the related contractual agreements.
- (g) Serve as representative and chief communications officer of the Police Jury, along with the Police Jury President, in matters relating to economic development, community development, multi-agency initiatives, and other issues.
- (h) Oversee the preparation of agendas for all Police Jury special, regular, or committee meetings.

- (i) Work closely with State and Federal Legislative Delegations and the State Police Jury Association to keep abreast of proposed legislation as it relates to the Parish.
  - (j) Develop, manage, and maintain long and short-range goals, plans, and potential funding options, for various parish initiatives.
  - (k) Identify and pursue grant opportunities.
  - (l) Perform other duties of a similar nature or level.
2. The Parish Administrator shall report directly to the Police Jurors of Jefferson Davis Parish.
  3. The Parish Administrator shall have a high school diploma. A Bachelor's Degree in Public Administration, Business Administration, or a related field from an accredited college or university, or a Master's level degree in combination with experience in governmental operations, is preferred. Certifications are a plus, including those in technology, accounting, or other business related areas.
  4. The Parish Administrator shall have three (3) or more years of progressive supervisory and administrative experience, those in governmental positions preferred. Other experience levels will be considered.

REPEAL: All ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision, and to this end, the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective fifteen (15) days after adoptions.

MOVED FOR ADOPTION BY: Chad Talbot

SECOND BY: Tim McKnight

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS: Donald Woods, John Marceaux, Marcus Peterson, Kori Myers, Tim McKnight, Melvin Adams, Wayne Fruge, Byron Buller, Butch LaFargue, Owen Cormier, Chad Talbot

NAYS: None

ABSENT: Curt Guillory

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE POLICE JURY ON THE 13<sup>th</sup> DAY OF December, 2023.

/s/ J. Steven Eastman  
POLICE JURY PRESIDENT

ATTEST:

/s/ Rebecca S. Gary  
SECRETARY TREASURER

The motion was made by Mr. Peterson, seconded by Mr. McKnight, and carried, to approve DCMC Task Order No. 30 in connection with the Police Jury Safe Room and to further authorize the President to sign.

It was moved by Mr. McKnight, seconded by Mr. Peterson, and carried, to authorize sending a Letter to the Honorable Clay Higgins in connection with the Congressionally Directed Spending Consideration Request for a New Emergency Operations Center for Jeff Davis parish and to further authorize the President to sign.

The motion was made by Mr. LaFargue, seconded by Mr. Fruge, and carried, to authorize the President to send a Letter of Participation to the Acadiana Watershed District and to further appoint Kori Myers as member to the Board of Commissioners.

Mr. Adams made the motion, seconded by Mr. Peterson, and carried, to approve a request from Capital Area Finance Authority (CAFA) for the Parish President's signature on a Cooperative Endeavor Agreement between CAFA and Calcasieu Parish Public Trust Authority, to permit CAFA to offer bond and grant programs to citizens wishing to purchase homes in Jeff Davis parish.

It was moved by Mr. Peterson, seconded by Mr. McKnight, and carried, to approve the updates to the 2023 Jeff Davis Hazard Mitigation Plan as presented by DCMC and to further authorize the President to sign the accompanying letter to send to GOHSEP.

Mr. LaFargue made the motion, seconded by Mr. Cormier, and carried, to approve the Request for Proposal presented by DCMC in connection with Debris Monitoring and to further authorize the Secretary Treasurer to proceed with advertising.

The motion was made by Mr. Peterson, seconded by Mr. Adams, and carried, to approve the Memorandum of Understanding developed by DCMC to be entered into between the Police Jury and Municipalities in connection with projects requiring FEMA and GOHSEP fund.

It was moved by Mr. Peterson, seconded by Mr. Woods, and carried, to approve the recommendation of the Road Administrator in connection with semi-annual supplies.



Mr. LaFargue made the motion, seconded by Mr. Cormier, and carried, to accept the recommendation of Bluewing Civil Consulting to award the bid to L & R Construction for the 2023 Bridge Repairs – Group 2, Bolles Road Bridge.

The motion was made by Mr. Fruge, seconded by Mr. Peterson, and carried, to accept the recommendation of Bluewing Civil Consulting to award the bid to L & R Construction for the 2023 Bridge Repairs – Group 2, Babineaux Road Bridge.

It was moved by Mr. LaFargue, seconded by Mr. Fruge, and carried, accept the recommendation of Bluewing Civil Consulting to make final payment of Invoice #30585 in the amount of \$177,008.21 to Uretek for the Regional Jail Facility Foundation Repair Project.

Mr. LaFargue made the motion, seconded by Mr. Cormier, and carried, to accept the recommendation of Bluewing Civil Consulting to pay Invoice #3817 in the amount of \$72,115.04 to L & R Construction for Three Mile Road Bridge repair.

It was moved by Mr. Cormier, seconded by Mr. LaFargue, and carried, to reappoint Todd Ardoin, Jason Esthay, and Vicki Kebodeaux to the Fire District No. 1 Board with terms to expire 12/31/2025.

The motion was made by Mr. Fruge, seconded by Ms. Myers, and carried, to reappoint Shane Bolles, James Davis, and Dave Heinen to the Fire District No. 2 Board with terms to expire 12/31/2025.

Mr. Talbot made the motion, seconded by Mr. Cormier, and carried, to reappoint Bryscon Torrans, Jeannie Daniels, and Damien Johnson to the Fire District No. 3 Board with terms to expire 12/31/2025.

It was moved by Mr. Woods, seconded by Mr. Marceaux, to reappoint Ricky Lafosse and Jeff DeWitt to the Fire District No. 4 Board with terms to expire 12/31/2025.

The motion was made by Mr. Buller seconded by Ms. Myers, and carried, to reappoint Kevin Gautreaux and John Morgan Portie to the Fire District No. 5 Board with terms to expire 12/31/2025.

It was moved by Mr. LaFargue, seconded by Mr. Fruge, and carried, to reappoint Peter Bruchhaus to the Fire District No. 6 Board with a term to expire 12/31/2025.

Mr. Fruge made the motion, seconded by Mr. Adams, and carried, to accept the resignation of Pattie Nail from the Fire District No. 6 Board and to further send a Letter of Appreciation to Ms. Nail.

It was moved by Mr. Fruge, seconded by Mr. Adams, and carried, to reappoint Lyndon Perkins to the Fire District No. 6 Board to replace Pattie Nail with a term to expire 12/31/2025.

The motion was made by Mr. Adams, seconded by Mr. Buller, and carried, to reappoint George Reeves to the Fire District No. 7 Board with a term to expire 12/31/2025.

Mr. Buller made the motion, seconded by Mr. LaFargue, and carried, to reappoint Mike Compton and Mark Heinen to the Gravity Drainage District No. 5 Board with terms to expire 12/31/2027.

It was moved by Mr. Cormier, seconded by Mr. Talbot, and carried, to reappoint Allen Benoit to the Gravity Drainage District No. 9 Board with a term to expire 12/31/2027.

The motion was made by Mr. Talbot, seconded by Mr. LaFargue, and carried, to authorize Fire District No. 3 to purchase a Ford F-250 Crew Cab Truck thru State Contract.

Mr. Cormier made the motion, seconded by Mr. LaFargue, and carried, to approve the abandonment of Public Alleyway adjacent to Lot 1 – 7, Block 59 in Roanoke.

The motion was made by Ms. Myers, seconded by Mr. McKnight, and carried, to approve a Cooperative Endeavor Agreement with the Jeff Davis Parish School Board on behalf of Jennings High School FFA Advisor and Ag Teacher Aaron Beaubouef for the use of the MultiPurpose Building to host a workshop for high school FFA students across southwest Louisiana on January 17, 2024.

It was moved by Mr. Talbot, seconded by Mr. McKnight, and carried, to approve a revised Cooperative Endeavor Agreement with Jeff Davis Water & Sewer Commission No. 1 in connection with contributing funding of the 25% match of each invoice for installation of a booster station composed of a ground storage tank, pumping system and generator in Lacassine and to further have Legal Counsel add the donation of the property owned by the Police Jury for use of the booster station along with retaining a 60' Right of Way.

Mr. Fruge made the motion, seconded by Ms. Myers, and carried, to approve Change Requests #1, 2, and 3 in connection with the Fire District No. 2 Koll Road Station Expansion as proposed with no increase to Bluewing Civil Consulting fees.

The motion was made by Mr. Woods, seconded by Mr. Fruge, and carried, to approve the following to be paid with Division One funds: 3,540 Tons of Gravel for the Winter Road Project; 480 Tons #610 Limestone for Numerous Roads; 3<sup>rd</sup> Street, Lake Arthur Tree Trimming by Bin There LLC at a cost of \$2,200.00.

It was moved by Mr. Buller, seconded by Mr. Cormier, and carried, to approve the following to be paid with Division Two-One funds: Parish Line Road Tree Trimming by Acadiana Tree Service at a cost of \$4,700.00 and Kings Farm Road Tree Trimming by Acadiana Tree Service at a cost of \$4,900.00.

Ms. Myers made the motion, seconded by Mr. McKnight, and carried, to ratify the action of the Agenda Committee to prioritize the list of projects for CDBG/OCD Home Revitalization and the Resilient Communities Infrastructure Program as follows:

1. Parish Wide Resilience/Drainage Projects
2. Sewer Infrastructure Improvements in Roanoke and Lacassine
3. Firehouse Reconstruction for Fire District #5

The motion was made by Mr. Talbot, seconded by Mr. LaFargue, and carried, to adopt the following Resolution, to-wit:

#### **RESOLUTION**

A resolution authorizing the publication of a notice of intention to create Economic Development District No. 1 (Iowa-Lacassine) of the Parish of Jefferson Davis, State of Louisiana, and to levy a sales tax therein, under the authority of Part II, Chapter 27, of Title 33 of the Louisiana Revised Statutes of 1950, as amended; and providing for other matters in connection therewith.

WHEREAS, Part II of Chapter 27 of Title 33 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 33:9038.31 *et seq.*) (the "Act"), authorizes parishes and other local governmental subdivisions to create economic development districts to carry out the purposes of the Act, which economic development districts are political subdivisions of the State of Louisiana, and possess such power and authority and have such duties as provided by the Act and other constitutional and statutory authority; and

WHEREAS, the Parish of Jefferson Davis, State of Louisiana (the "Parish"), acting through this Police Jury as its governing authority (the "Governing Authority"), desires to avail itself of the Act to create an economic development district to be called "Economic Development District No. 1 (Iowa-Lacassine) of the Parish of Jefferson Davis, State of Louisiana" (the "District"), in accordance with La. R.S. 33:9038.32; and

WHEREAS, La. R.S. 33:9038.39 permits economic development districts such as the District to levy sales taxes at a rate up to two percent (2%) for authorized purposes; and

WHEREAS, La. R.S. 33:9038.34(O) provides that this Governing Authority may create a special trust fund for the furtherance of economic development projects, as defined in the Act, into which certain new sales tax revenues and/or incremental increases in sales taxes shall be deposited and loaned, granted, donated, or pledged in furtherance of economic development projects as defined in the Act; and

WHEREAS, in accordance with the Act, particularly La. R.S. 33:9038.32 and La. R.S. 33:9038.39, this Governing Authority now desires to give notice of its intention to hold a public hearing relative to (1) the proposed creation of the District and (2) the proposed levy of a two percent (2%) sales tax therein, which notice shall be published in the Parish's official journal two (2) times prior to the public hearing, the first publication to appear at least fourteen (14) days before the date of the public hearing; and

WHEREAS, a notice in substantially the form attached hereto as **Exhibit A** shall be published two (2) times in the official journal of the Parish;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Jefferson Davis, State of Louisiana, acting as the governing authority of the Parish of Jefferson Davis, State of Louisiana, that:

SECTION 1. In accordance with the Act, and particularly La. R.S. 33:9038.32 and La. R.S. 33:9038.39, this Governing Authority does hereby give notice of its intention to create an economic development district to be called "Economic Development District No. 1 (Iowa-Lacassine) of the Parish of Jefferson Davis, State of Louisiana," and to levy therein a two percent (2%) sales tax pursuant to La. R.S. 33:9038.39 for the purpose of paying the costs of economic development projects as defined in La. R.S. 33:9038.34(M) and La. R.S. 33:9038.36.

SECTION 2. Publication of the notice in substantially the form attached hereto as **Exhibit A** is hereby approved, and the Secretary-Treasurer is authorized and directed to publish such notice two (2) times in the official journal of the Parish, the first publication to appear at least fourteen (14) days before the date of the public hearing. At the date, time and place set forth in said notice, as published, the Governing Authority will meet in open and public session to hear any objections to the proposed creation of the District and the levy of the sales tax therein, and may consider the adoption of ordinances creating the District and levying the sales tax.

SECTION 3. This Governing Authority finds and determines that a real necessity exists for the employment of special counsel on matters related to the creation of the

District, and accordingly, Foley & Judell, L.L.P., of New Orleans, Louisiana, is hereby employed as special counsel for said purpose. The fee to be paid said special counsel shall be an amount computed at hourly rate based on the Attorney General's then current Maximum Hourly Fee Schedule, together with reimbursement of out-of-pocket expenses, and the Secretary-Treasurer is authorized to pay such invoices as and when presented.

SECTION 4. The President and Secretary-Treasurer are hereby authorized and empowered to do all acts, sign any and all instruments or documents, and do all things necessary and proper in order to carry out the purposes of this resolution.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Woods, Mr. Marceaux, Mr. Peterson, Ms. Myers, Mr. McKnight, Mr. Adams, Mr. Fruge, Mr. Buller, Mr. LaFargue, Mr. Cormier, Mr. Talbot

NAYS: None

ABSENT: Mr. Guillory

And the resolution was declared adopted on this, the 13<sup>th</sup> day of December, 2023.

/s/ Rebecca S. Gary  
Secretary-Treasurer

/s/ J. Steven Eastman  
President

## **EXHIBIT A**

### **PARISH OF JEFFERSON DAVIS, STATE OF LOUISIANA**

#### **NOTICE OF INTENTION**

NOTICE IS HEREBY GIVEN that the Police Jury of the Parish of Jefferson Davis, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jefferson Davis, State of Louisiana (the "Parish"), pursuant to the authority of Part II, Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 33:9038.31 through 9038.42, inclusive)(the "Act"), proposes to consider creating an economic development district within the Parish to be called Economic Development District No. 1 (Iowa-Lacassine) of the Parish of Jefferson Davis, State of Louisiana (the "District").

NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority proposes to levy a two percent (2%) sales tax within the District. The proceeds of such tax will be deposited in a special trust fund to be used for the furtherance of economic development projects within the District, all pursuant to the authority of the Act.

NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet in open and public session on Wednesday, January 10, 2023, at 5:00 p.m., at its

regular meeting place, the Police Jury Meeting Room of the Sidney Briscoe Building, 304 N. State Street, Jennings, Louisiana, and will at that time hear any and all objections to the proposed creation of the District and the levy of a sales tax therein.

The boundaries of the District are proposed to include the following parcels:

3800000900	800539090
800046432	800543570
800051818	800543580
800051818	800605268
800059400	800624590
800059400	800624590
800064320	800665091
800203200	800665093
800203200	800665094
800203203	8800000892
800301302	8800250645
800318420	8800496860
800336612	8800665092
800336613	8800665095
800351018	8800665096
800493190	

It was moved by Mr. Cormier, seconded by Mr. LaFargue, and carried, to adopt the following Resolution, to-wit:

**RESOLUTION**

A resolution authorizing the publication of a notice of intention to create Economic Development District No. 2 (Roanoke) of the Parish of Jefferson Davis, State of Louisiana, and to levy a sales tax therein, under the authority of Part II, Chapter 27, of Title 33 of the Louisiana Revised Statutes of 1950, as amended; and providing for other matters in connection therewith.

WHEREAS, Part II of Chapter 27 of Title 33 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 33:9038.31 *et seq.*) (the "Act"), authorizes parishes and other local governmental subdivisions to create economic development districts to carry out the purposes of the Act, which economic development districts are political subdivisions of the State of Louisiana, and possess such power and authority and have such duties as provided by the Act and other constitutional and statutory authority; and

WHEREAS, the Parish of Jefferson Davis, State of Louisiana (the "Parish"), acting through this Police Jury as its governing authority (the "Governing Authority"), desires to avail itself of the Act to create an economic development district to be called "Economic Development District No. 2 (Roanoke) of the Parish of Jefferson Davis, State of Louisiana" (the "District"), in accordance with La. R.S. 33:9038.32; and

WHEREAS, La. R.S. 33:9038.39 permits economic development districts such as the District to levy sales taxes at a rate up to two percent (2%) for authorized purposes; and

WHEREAS, La. R.S. 33:9038.34(O) provides that this Governing Authority may create a special trust fund for the furtherance of economic development projects, as defined in the Act, into which certain new sales tax revenues and/or incremental increases in sales taxes shall be deposited and loaned, granted, donated, or pledged in furtherance of economic development projects as defined in the Act; and

WHEREAS, in accordance with the Act, particularly La. R.S. 33:9038.32 and La. R.S. 33:9038.39, this Governing Authority now desires to give notice of its intention to hold a public hearing relative to (1) the proposed creation of the District and (2) the proposed levy of a two percent (2%) sales tax therein, which notice shall be published in the Parish's official journal two (2) times prior to the public hearing, the first publication to appear at least fourteen (14) days before the date of the public hearing; and

WHEREAS, a notice in substantially the form attached hereto as **Exhibit A** shall be published two (2) times in the official journal of the Parish;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Jefferson Davis, State of Louisiana, acting as the governing authority of the Parish of Jefferson Davis, State of Louisiana, that:

SECTION 1. In accordance with the Act, and particularly La. R.S. 33:9038.32 and La. R.S. 33:9038.39, this Governing Authority does hereby give notice of its intention to create an economic development district to be called "Economic Development District No. 2 (Roanoke) of the Parish of Jefferson Davis, State of Louisiana," and to levy therein a two percent (2%) sales tax pursuant to La. R.S. 33:9038.39 for the purpose of paying the costs of economic development projects as defined in La. R.S. 33:9038.34(M) and La. R.S. 33:9038.36.

SECTION 2. Publication of the notice in substantially the form attached hereto as **Exhibit A** is hereby approved, and the Secretary-Treasurer is authorized and directed to publish such notice two (2) times in the official journal of the Parish, the first publication to appear at least fourteen (14) days before the date of the public hearing. At the date, time and place set forth in said notice, as published, the Governing Authority will meet in open and public session to hear any objections to the proposed creation of the District and the levy of the sales tax therein, and may consider the adoption of ordinances creating the District and levying the sales tax.

SECTION 3. This Governing Authority finds and determines that a real necessity exists for the employment of special counsel on matters related to the creation of the District, and accordingly, Foley & Judell, L.L.P., of New Orleans, Louisiana, is hereby employed as special counsel for said purpose. The fee to be paid said special counsel

shall be an amount computed at hourly rate based on the Attorney General's then current Maximum Hourly Fee Schedule, together with reimbursement of out-of-pocket expenses, and the Secretary-Treasurer is authorized to pay such invoices as and when presented.

SECTION 4. The President and Secretary-Treasurer are hereby authorized and empowered to do all acts, sign any and all instruments or documents, and do all things necessary and proper in order to carry out the purposes of this resolution.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Woods, Mr. Marceaux, Mr. Peterson, Ms. Myers, Mr. McKnight, Mr. Adams, Mr. Fruge, Mr. Buller, Mr. LaFargue, Mr. Cormier, Mr. Talbot

NAYS: None

ABSENT: Mr. Guillory

And the resolution was declared adopted on this, the 13<sup>th</sup> day of December, 2023.

/s/ Rebecca S. Gary  
Secretary-Treasurer

/s/ J. Steven Eastman  
President

## EXHIBIT A

### PARISH OF JEFFERSON DAVIS, STATE OF LOUISIANA

#### NOTICE OF INTENTION

NOTICE IS HEREBY GIVEN that the Police Jury of the Parish of Jefferson Davis, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jefferson Davis, State of Louisiana (the "Parish"), pursuant to the authority of Part II, Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 33:9038.31 through 9038.42, inclusive)(the "Act"), proposes to consider creating an economic development district within the Parish to be called Economic Development District No. 2 (Roanoke) of the Parish of Jefferson Davis, State of Louisiana (the "District").

NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority proposes to levy a two percent (2%) sales tax within the District. The proceeds of such tax will be deposited in a special trust fund to be used for the furtherance of economic development projects within the District, all pursuant to the authority of the Act.

NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet in open and public session on Wednesday, January 10, 2023, at 5:00 p.m., at its regular meeting place, the Police Jury Meeting Room of the Sidney Briscoe Building, 304 N. State Street, Jennings, Louisiana, and will at that time hear any and all objections to the proposed creation of the District and the levy of a sales tax therein.



The boundaries of the District are proposed to include the following parcels:

600436089
600129595
600401616
600129601
600298811
600436089

Mr. Marceaux made the motion, seconded by Mr. Peterson, and carried, to adopt the following Resolution, to-wit:

**RESOLUTION**

A resolution providing for canvassing the returns and declaring the results of the special election held in the Parish of Jefferson Davis, State of Louisiana, on Saturday, November 18, 2023, to authorize the renewal of a sales and use tax therein.

BE IT RESOLVED by the Police Jury of the Parish of Jefferson Davis, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jefferson Davis, State of Louisiana (the "Parish"), that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in the Parish of Jefferson Davis, State of Louisiana, on SATURDAY, NOVEMBER 18, 2023 (the "Election"), to authorize the renewal of a sales and use tax therein pursuant to the following proposition (the "Proposition"):

**SALES TAX RENEWAL PROPOSITION**

Shall the Parish of Jefferson Davis, State of Louisiana (the "Parish"), be authorized to continue to levy and collect for a period of 10 years, beginning July 1, 2024, a tax of 1/2% (the "Tax") (an estimated \$3,300,000 reasonably expected at this time to be collected from the levy of the Tax for an entire year), upon the sale at retail, the use, the lease or rental, the consumption and the storage for use or consumption, of tangible personal property and on sales of services in the Parish, all as defined by law, with the proceeds of the Tax (after paying the expenses of collecting and administering the Tax), for maintaining and operating jail facilities, including both movable and immovable property, owned or used by the Police Jury?

This Governing Authority does further proceed to examine and canvass the returns of the Election thereof.

SECTION 2. Election Results. According to the official certified tabulation of votes cast at said Election, there was a total of **3,608** votes cast **IN FAVOR OF** Proposition and a total of **3,337** votes cast **AGAINST** Proposition, resulting in a majority of **271** votes cast **IN FAVOR OF** Proposition. The Proposition was therefore duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the Election.

SECTION 3. Promulgation of Election Result. The results of said election shall be promulgated by publication in the manner provided by law, after receipt from the Secretary of State's office of the actual costs of the election, as required by §18:1292 of the Louisiana Revised Statutes of 1950, as amended.

SECTION 4. Declaration. The foregoing results of the Election are hereby declared by this Governing Authority and shall be published as required by law.

SECTION 5. Procès Verbal. A *Procès Verbal* of the canvass of the returns of the Election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and *Ex-Officio* Recorder of Mortgages in and for the Parish of Jefferson Davis, who shall record the same in the Mortgage Records of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Woods, Mr. Marceaux, Mr. Peterson, Ms. Myers, Mr. McKnight, Mr. Adams, Mr. Fruge, Mr. Buller, Mr. LaFargue, Mr. Cormier, Mr. Talbot

NAYS: None

ABSENT: Mr. Guillory

And the resolution was declared adopted on this, the 13<sup>th</sup> day of December, 2023.

/s/ Rebecca S. Gary  
Secretary-Treasurer

/s/ J. Steven Eastman  
President

PROCÈS VERBAL OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN THE PARISH OF JEFFERSON DAVIS, STATE OF LOUISIANA, ON SATURDAY, NOVEMBER 18, 2023.

BE IT KNOWN AND REMEMBERED that on Wednesday, December 13, 2023, at 5:00 p.m., at its regular meeting place, the Police Jury Meeting Room of the Sidney Briscoe Building, 304 N. State Street, Jennings, Louisiana, the Police Jury of the Parish of Jefferson Davis, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jefferson Davis, State of Louisiana (the "Parish"), and being the authority ordering the special election held therein on Saturday, November 18, 2023, with a quorum of the Governing Authority present and did, in open and public session, examine the official certified tabulations of votes cast at the said election, and did examine and canvass the returns of the said election, there having been submitted at said election the following proposition, to wit:

#### SALES TAX RENEWAL PROPOSITION

Shall the Parish of Jefferson Davis, State of Louisiana (the "Parish"), be authorized to continue to levy and collect for a period of 10 years, beginning July 1, 2024, a tax of 1/2% (the "Tax") (an estimated \$3,300,000 reasonably expected at this time to be collected from the levy of the Tax for an entire year), upon the sale at retail, the use, the lease or rental, the consumption and the storage for use or consumption, of tangible personal property and on sales of services in the Parish, all as defined by law, with the proceeds of the Tax (after paying the expenses of collecting and administering the Tax), for maintaining and operating jail facilities, including both movable and immovable property, owned or used by the Police Jury?

There was found by said count and canvass that there was a total of **3,608** votes cast **IN FAVOR OF** Proposition and a total of **3,337** votes cast **AGAINST** Proposition, as hereinabove set forth, and it was further found and determined that there was a majority of **271** votes cast **IN FAVOR OF** Proposition as hereinabove set forth.

Therefore, the Governing Authority did declare and proclaim and does hereby declare and proclaim in open and public session that the Proposition as hereinabove set forth was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said special election held in the Parish on Saturday, November 18, 2023.

Results by precinct are available from the Secretary-Treasurer of this Governing Authority during regular business hours or via the Louisiana Secretary of State's website (voterportal.sos.la.gov).

**Exhibit "A"** attached hereto and made a part of this *Procès Verbal* is a copy of the Notice of Special Election and proof of publication thereof.

THUS DONE AND SIGNED at Jennings, Louisiana, on this, the 13<sup>th</sup> day of December, 2023.

ATTEST:

/s/ J. Steven Eastman

President

/s/ Rebecca S. Gary

Secretary-Treasurer

**EXHIBIT "A"**

#### NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Police Jury of the Parish of Jefferson Davis, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jefferson Davis, State of Louisiana (the "Parish"), on August 9, 2023, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **SATURDAY, NOVEMBER 18, 2023**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

#### SALES TAX RENEWAL PROPOSITION

Shall the Parish of Jefferson Davis, State of Louisiana (the "Parish"), be authorized to continue to levy and collect for a period of 10 years, beginning July 1, 2024, a tax of 1/2% (the "Tax") (an estimated \$3,300,000 reasonably expected at this time to be collected from the levy of the Tax for an entire year), upon the sale at retail, the use, the lease or rental, the consumption and the storage for use or consumption, of tangible personal property and on sales of services in the Parish, all as defined by law, with the proceeds of the Tax (after paying the expenses of collecting and administering the Tax), for maintaining and operating jail facilities, including both movable and immovable property, owned or used by the Police Jury?

Said special election will be held at each and every polling place in the Parish of Jefferson Davis, which polls will open at seven o'clock (7:00) a.m. and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places at the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The estimated cost of this election as determined by the Secretary of State based upon the provisions of Chapter 8-A of Title 18 and actual costs of similar elections is \$10,500.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Police Jury Meeting Room of the Sidney Briscoe Building, 304 N. State Street, Jennings, Louisiana, on **WEDNESDAY, DECEMBER 13, 2023**, at **FIVE O'CLOCK (5:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

### PROCLAMATION

I, the undersigned President of the Police Jury of the Parish of Jefferson Davis, State of Louisiana, the governing authority of the Parish of Jefferson Davis, State of Louisiana (the "Parish"), do hereby declare, proclaim and announce that the proposition submitted at the special election held in the Parish on Saturday, November 18, 2023, was CARRIED by a majority of the votes cast at the said special election, all as described and set out in the above *Procès Verbal*.

THUS DONE AND SIGNED at Jennings, Louisiana, on this, the 13<sup>th</sup> day of December, 2023.

/s/ J. Steven Eastman  
President

The motion was made by Mr. Talbot, seconded by Mr. LaFargue, and carried, to approve a Letter of No Objection for Hilcorp in connection with a proposed drillsite located Southeast of Hwy 165, Section 21, Township 9 South, Range 6 West.

President Eastman read the following Announcement: Notice is hereby given that at its meeting to be held on Wednesday, January 10, 2024 at 5:00 p.m. at its regular meeting place, the Police Jury Meeting Room of the Sidney Briscoe Building, 304 N. State Street, Jennings, Louisiana, the Police Jury of the Parish of Jefferson Davis, State of Louisiana, plans to consider adopting a resolution ordering and calling elections to be held in (i) the Parish of Jefferson Davis, State of Louisiana, and (ii) Sub Road District No. 1 of Road District Number Eleven of the Parish of Jefferson Davis, Louisiana, to authorize the continuation of ad valorem taxes therein. (courthouse)

### Engineer's Report

Alex Guillory reported the road project continues to progress.

Committee Reports

Mr. Fruge reported on a Fairgrounds Committee meeting held on Wednesday, December 6, 2023. The Committee recommends entering into a Cooperative Endeavor Agreement with the Jeff Davis Fair Board allowing them to replace the lighting at multiple locations at their expense.

The motion was made by Mr. Fruge, seconded by Mr. Buller, and carried, to accept the Committee's recommendation.

There being no further business to come before the Jury, it was moved by Mr. Woods, seconded by Mr. Peterson, and carried, to adjourn the meeting.

/s/ J. Steven Eastman  
PRESIDENT

ATTEST:

/s/ Rebecca S. Gary  
SECRETARY

December 27, 2023  
DATE APPROVED