



304 North State Street
P.O. Box 1409
Jennings, LA 70546

(337) 824-4792 Secretary/Treasurer
(337) 824-7377 Courthouse & Fairgrounds
(337) 824-8908 Fax

RENTAL CONTRACT ARENA, FAIRGROUNDS, MULTI-PURPOSE BUILDING

FACILITY REQUEST:

ARENA FAIRGROUNDS MULTI-PURPOSE PAVILLIONS HOUSSIERE PARK

Date _____

Hours _____

MULTI-PURPOSE BUILDING: OLD KITCHEN NEW KITCHEN

Deposit Required \$ _____ Deposit Paid \$ _____ Date _____

Rental Fee Due \$ _____ Rental Fee Paid \$ _____ Date _____

Cleanup Fee \$ **100.00** Cleanup Fee Paid \$ _____ Date _____

I/WE the undersigned, do hereby request the usage of the facility requested at the **JEFF DAVIS PARISH FAIRGROUNDS** on the date(s) shown above.

I/WE do hereby assume full responsibility for any and all damages due to misuse or negligence on the facilities used.

I/WE do hereby state that there will be no personal monetary gains from revenues derived from usage of these facilities.

I/WE, the undersigned, do hereby release the **JEFFERSON DAVIS PARISH POLICE JURY** and its **INSURERS**, of any and all liabilities due to injury and/or death to any of our employees, staff, participants, etc. during the time we will be using the **PARISH FAIRGROUND FACILITY**.

Individual or Organization _____

Address _____

Signed _____ Date _____

If for any reason reservation has to be cancelled, please call 824-7377 or 824-4792. Failure to cancel reservations 10 days prior to reserved date may warrant being billed for the building even though it was not used. Failure to pay fee may disqualify you from future rentals of the building.

JEFFERSON DAVIS PARISH

POLICE JURY

ARENA, MULTI-PURPOSE BUILDING AND GROUNDS RULES

ARENA:

1. Riding and Roping Clubs – **\$25.00** per hour with a cap of \$250.00 per day.
2. Cattle Association – **\$100.00** per day.
3. School Rodeos – **\$200.00** per day.
4. Non School Associated Rodeos and Professional Rodeos – **\$500.00** per day plus **\$1,500.00** deposit, proof of insurance and pay a **\$300.00** non refundable cleanup fee.
5. Tractor and Operator – **\$15.00** per hour.
6. In the event of a rodeo, a **\$1,500.00** deposit shall be required. Also, the user shall be required to furnish the Police Jury with a copy of their liability policy issued through a qualified agent with the Police Jury listed as Certificate Holder. No cooking will be permitted in the arena. **NO ICE CHEST ALLOWED. NO ALCOHOL ALLOWED!**

MULTI-PURPOSE BUILDING and GROUNDS:

1. Cleanup Fee is **\$100.00**.
2. Deposit Fee is **\$500.00**. This deposit is to hold the date requested and is refundable on the condition that all rules have been followed and that there are no damages. This applies to everyone using the facility. Check with Courthouse Superintendent for rental rates. **NO FREE SETUP OR DECORATING TIME!**
3. The facilities shall be booked no later than two weeks in advance. In case of cancellation, the Courthouse Supervisor shall be notified no later than **TEN** days prior to the event. Failure to do so will result in the forfeiture of **DEPOSIT**. Total payment is due two weeks prior to the event.
4. **Premises shall be vacated by 1:00 AM on any night.** The user shall be responsible for seeing that all participants leave at the designated time.
5. Nails, tacks, or staples are not to be used on the walls.
6. The tables and chairs shall not be removed from the building. **DO NOT SIT ON TABLES!**
7. Mats are required for any and all tables and equipment brought into the Multi-Purpose Building. Mats are not provided.
8. **The sale of any and all alcoholic beverages is prohibited by local, state and federal laws. NO ICE CHEST ON GROUNDS!**
9. **Smoking is prohibited in any public building!**
10. There shall be no more than one fund-raising activity by any one group and/or organization per month.
11. **Any user not abiding by all of these rules and regulations could be refused further access to the facilities; in the case of damages or abuse, legal action could be taken by the Police Jury. Users and all guests, invites, and attendants must comply with all laws and ordinances, including, but not limited to those concerning fighting, noise and alcoholic beverages. Violation of a law or ordinance shall result in the immediate eviction of the violator from the premises, and may result in the immediate eviction of all persons from the premises, in which case the facility shall be closed and locked and user shall not be entitled to any refund.**

THE UNDERSIGNED HEREBY ACKNOWLEDGES THAT HE/SHE HAS READ THESE RULES, UNDERSTANDS THEM, AND AGREES TO ABIDE BY THEM.

USER