



SHEDS AND OUTBUILDINGS

Shed and outbuildings that are greater than **500 square feet** in size require plan review and inspections.

Next, you will need to go to the Health Department(Sanitation) and obtain a sanitation permit **if there will be plumbing installed** or an exemption if no plumbing. The Health Department is located at **403 Baker St., Jennings, La . Phone # is (337) 824-2193 ext 206 or 204**. Simply bring Legal Description of Property. Must have 911 address.

HOW TO OBTAIN A PERMIT FOR DETACHED BUILDING/SHOP

If you are in the city limits of Elton, Lake Arthur or Welsh a letter from the town clerk is required stating flood zone and whether or not they will provide sewer and water to your property

If you have any questions, please call Darla Beardmore at **(337) 824-6290** for questions regarding permits. If you have any questions regarding inspections, please call Building Code Inspections Services at **(337) 886-6069**.

- 2 SETS OF PLANS – **Detached Building/Shop Houses require engineered/stamped plans**
- Site plan – showing location of building on lot, lot size & dimensions on all sides, distance of building from all property lines and outline of building
- Land Verification (Recorded copy of Act of Cash Sale/Donation/Succession) OR LEGAL DESCRIPTION OF PROPERTY
- Your Flood Zone will be checked by the Permit Clerk using description of property. If your property is in a Flood Zone, you will need to provide 1st shot elevation certificate and final shot..... No Utility Connection will be made until surveyor completes final shot
(You can obtain an Elevation Certificate from a licensed Surveyor)
- If pilings are driven in ground, you will need Engineered Foundation/Pile layout
- PLAN REVIEW IS REQUIRED - Plans are sent to Building Code Inspection Services
- Check or money order to pay for Plan Review (**70.00**) and permit and inspection fees due when you pick up your plans after review

If the Contractor is pulling the Building Permit we will need a copy of his contractor's license and liability insurance.

If no plumbing will be needed, homeowner needs to sign Exemption from Sanitation.

If electricity is needed, Inspection is required .