

Jennings, Louisiana  
October 14, 2020

The Jefferson Davis Parish Police Jury met in Regular Session on the above date, in the Police Jury Meeting Room of the Sidney Briscoe Building located at 304 North State Street, Jennings, LA., at 5:00 P.M.

The following members were present:

DONALD WOODS	District 1	WAYNE FRUGE	District 8
JOHN MARCEAUX	District 2	CURT GUILLORY	District 9
MARCUS PETERSON	District 3	BYRON BULLER	District 10
KORI MYERS	District 4	BUTCH LAFARGUE	District 11
TIM MCKNIGHT	District 5	OWEN CORMIER	District 12
MELVIN ADAMS	District 6	CHAD TALBOT	District 13
STEVE EASTMAN	District 7		

DAVID BRUCHHAUS, Legal Counsel

Absent: None

The meeting was called to order by President Donald Woods. Mrs. Gary gave the Invocation, and Mr. Buller led the Jury in the Pledge of Allegiance. President Woods requested observance of a Moment of Silence in memory of Sherwin LeFranc, Retiree with 12 years of service who passed away.

The Police Jury resolved itself into the Zoning Commission Board of Review to receive public comments in connection with a request received from ANR Pipeline Company, for a change in zoning classification from A-1 to I-2 for a natural gas compression station on property located in Section 32, Township 11 South, Range 3 West. No comments were brought before the Jury.

It was moved by Mr. Marceaux, seconded by Mr. Guillory, and carried to approve the change in zoning classification.

The motion was made by Mr. Marceaux, seconded by Mr. Guillory, and carried to accept the Zoning Commission Board of Review's recommendation to adopt the following Ordinance, to-wit:

**ORDINANCE NO. 2255**

AN ORDINANCE amending the Jefferson Davis Parish Zoning Map to reflect the rezoning of certain property from A-1 Agricultural/Residential to I-2 Heavy Industrial said property belonging to ANR PIPELINE COMPANY, being located in Jefferson

Davis Parish, Louisiana.

BE IT ORDAINED BY THE POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA, IN REGULAR SESSION CONVENED ON October 14, 2020 THAT:

The Jefferson Davis Parish Zoning Map is hereby amended to reflect the rezoning from A-1 Agricultural/Residential to I-2 Heavy Industrial for a natural gas compressor station of the following property belonging to ANR PIPELINE COMPANY to wit:

Commencing at 3/8 inch iron rod found at the NE corner of Section 20, Township 10 South, Range 3 West, and lying in the center of Bobby Road; Thence over and across Section 20, 29, and 32, Township 10 South, Range 3 West, S 01°22'5"W, a distance of 15,197.93 feet to the point of beginning, Thence, over and across said SE ¼ of Section 32, Township 10 South, Range 3 West and NE ¼ of Section 5, Township 11 South, Range 3 West, the following Nine (9) courses and distances. 1. S01°48'59"W, a distance of 613.09 feet to a 5/8" iron rod set with cap for corner; 2. S01°04'22"W, a distance of 362.28 feet to a 5/8: iron rod set with cap for corner, from which an iron pipe found for the SE Corner of Section 8, Township 11 South, Range 3 West bears S 00° 15'38" W, over and across Sections 5 and 8, Township 11 South, Range 3 West a distance of 12,462.36; 3. N89°18'11"W, along the apparent north line of Dugas Road a distance of 2,279.47 feet to a 5/8 inch iron rod set with cap for corner; 4. N 00°26'09"W, a distance of 821.25 feet to a 5/8 inch iron rod set with cap for corner; 5. N 00°53'51"W, a distance of 43.60 feet to a 5/8 inch iron rod set with cap for corner; 6. N44°00'19"E, a distance of 123.74 feet to a 5/8 inch iron rod set with cap for corner; 7. S87°43'29"E, a distance of 109.98 feet to a 5/8 inch iron rod set with cap for corner; 8. S88°35'44"E, a distance of 127.06 feet to a 5/8 inch iron rod set with cap for corner; 9. N 89° 58'24"E, a distance of 1,989.56 feet to the point of beginning. Said parcel containing 2,201,850.17 square feet and being 50.55 acres of land, more or less

THUS DONE AND PASSED BY THE POLICE JURY ON JEFFERSON DAVIS PARISH, LOUISIANA, on this 14<sup>th</sup> day of October, 2020.

The Jury resolved itself into the Board of Review to receive public comments in connection with adoption of the assessed values for the tax year 2020. No comments were received. The Police Jury received written appeals from the following:

Property Tax Partners LLP on behalf of:

1. Bennie H. Guidry, Assessment No. 2-208-3610-0
2. Bennie H. Guidry, Assessment No. 2-208-3655-0

Tax Assessor Donald Kratzer reported an error on one of the appeals, which will be corrected. Additionally, he reported the values are based on uniform standards with no discretion and the set figures are to be used.

It was moved by Mr. LaFargue, seconded by Mr. Cormier, and carried, to uphold the values of the Assessor.

Mr. Marceaux reported that the Finance Committee met on Monday, October 12, 2020, at 7:00 A.M. All bills were reviewed and declared in order with the Committee recommending approval.

The motion was made by Mr. Marceaux, seconded by Mr. Buller, and carried, that the following bills be paid, to wit:

• GENERAL FUND	\$ 61,554.24
• COOPERATIVE EXTENSION SERVICE	1,043.29
• E911 & 911 WIRELESS	40,672.94
• CRIMINAL COURT	63,027.33
• COURTHOUSE MAINTENANCE	1,948.22
• SPECIAL REVENUE	59,938.35
• SUB ROAD DISTRICT #1	10,482.40
• SPECIAL WARD, ROAD & BRIDGE	64,031.41
• REG CONSOLIDATED JAIL TAX	135,120.54
• FIRE DISTRICT #1	1,607.15
• FIRE DISTRICT #2	7,410.67
• FIRE DISTRICT #3	15,791.49
• FIRE DISTRICT #4	9,037.50
• FIRE DISTRICT #5	2,047.43
• FIRE DISTRICT #6	5,440.01
• FIRE DISTRICT #7	293.04

Additionally, Mr. Marceaux reported the Finance Committee's recommendation to purchase exterior flood lights for the LSU Ag Center in the amount of \$863.00 to be paid with Cooperative Extension funds.

It was moved by Mr. Marceaux, seconded by Mr. Adams, and carried, to accept the recommendation of the Finance Committee.

Furthermore, the Finance Committee approved a request to purchase a Scissor Lift for the Regional Jail Facility in the amount of \$14,479.00.

Mr. Marceaux made the motion, seconded by Mr. Steve Eastman, and carried, to accept the Committee's recommendation.

Continuing, Mr. Marceaux reported the Finance Committee recommendation to approve Section 8 to attend an online class for further education at a cost of \$93.00 to be paid by Section 8 fund.

It was moved by Mr. Marceaux, seconded by Mr. Steve Eastman, and carried, to authorize this expenditure.

Finally, the Finance Committee approved the purchase of Christmas decorations for the Courthouse at an approximate cost of \$2,300.00.

The motion was made by Mr. Marceaux, seconded by Mr. Steve Eastman, and carried, to approve the Committee's recommendation.

It was moved by Mr. Buller, seconded by Mr. Fruge, and carried, to adopt the three (3) year State Capital Outlay Plan as presented.

The motion was made by Mr. McKnight, seconded by Mr. Adams, and carried, to adopt the following Ordinance, to-wit:

**ORDINANCE NO. 2352**

AN ORDINANCE to install All-Way Stop Signs on East Gallagher Road.

BE IT ORDAINED BY THE POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA that:

All-Way Stop Signs shall be installed on East Gallagher.

THUS, DONE AND PASSED BY THE POLICE JURY OF JEFFERSON DAVIS PARISH, LOUISIANA, on this 14<sup>th</sup> day of October, 2020.

Mr. LaFargue made the motion, seconded by Mr. Guillory, and carried, to adopt the following Ordinance, to-wit:

**ORDINANCE NO. 2353**

An Ordinance Amending **Chapter 17 Streets, Sidewalks, and Public Places.**

WHEREAS, the Jefferson Davis Parish Police Jury is empowered to adopt amendments and revisions of its ordinances by Louisiana Revised Statutes.

WHEREAS, the Jefferson Davis Parish Police Jury is desirous of exercising said power; now therefore

BE IT ORDAINED by the Jefferson Davis Parish Police Jury, and it is hereby ordained by the same:

**Section 17-16** is hereby amended to read as follows:

**Sec 17-16 – Installation and Replacement of Culverts**

It shall be unlawful to cross any public right of way, including road drainage ditches, to connect a private drive with any public road unless a permit is first obtained from the police jury. As scheduling permits, parish personnel may install crossings/driveways. Any culvert not installed by the parish must be inspected by the parish prior to the culvert being covered. Venting requirements as stipulated in Section 17-15 shall be adhered to by any individual placing culverts.

- (1) All new construction installation of culverts whether in a subdivision or not and replacement of culverts shall be subject to the following.
  - a. Permit Fee of \$250.00. \$200.00 for preliminary inspection and \$50.00 for final inspection of installation of culverts.
  - b. Materials allowed shall be concrete, corrugated aluminum, CPVC, and double wall HDPE.
  - c. Driveways installed in Major Subdivisions shall be concrete culverts only.
- (2) Bonafide agricultural installations or replacements that are not associated with a residence or commercial building, shall not be subject

to the \$250.00 permit as stated above but shall be subject to a \$50.00 permit fee and will require inspection by the parish after installation or replacement.

- (a) When installing a hard-surface drive, a slab separated from the remainder of the drive by expansion joints shall be installed over the culvert. This slab will be centered over the culvert and will extend at least one (1) foot past either side of the culvert (i.e., if the outside diameter of the culvert is thirty-six (36) inches, the slab over the culvert must be at least sixty (60) inches wide.) In no case will a slab over a culvert be less than forty-eight (48) wide, regardless of culvert diameter.
- (b) Whoever violates the provisions of this inspection shall be fined the sum of \$100.00 dollars per day for each day of violation.

THUS, DONE AND PASSED BY THE POLICE JURY ON JEFFERSON DAVIS PARISH, LOUISIANA, on this 14<sup>th</sup> of October, 2020.

It was moved by Mr. Talbot, seconded by Mr. LaFargue, and carried, to adopt the following Ordinance, to-wit:

**ORDINANCE NO. 2354**

**An Ordinance Amending Chapter 18- Subdivisions, Section 18-1, Section 18-1.2, Section 18-5, Section 18-15, and Section 18-16;**

WHEREAS, the Jefferson Davis Parish Police Jury is empowered to adopt amendments and revisions of its ordinances by Louisiana Revised Statutes.

WHEREAS, the Jefferson Davis Parish Police Jury is desirous of exercising said power; now therefore

BE IT ORDAINED by the Jefferson Davis Parish Police Jury, and it is hereby ordained by the same to amend Chapter 18 – Subdivisions, Section 18-1, Section 18-1.2, Section 18-5, Section 18-15, and Section 18-16 as follows:

Chapter 18 – Subdivisions  
ARTICLE I IN GENERAL

**Amend Sec. 18-1 - Definitions to read as follows:**

For the purpose of this chapter, certain terms and words as used herein are defined as follows:

*Streets, avenues, roads, or any similar designation* all mean the same for the general purpose of this chapter.

*Subdivision* means the division of a tract, or parcel of land into two (2) or more lots, plots, parcels, or building sites, any one of which has an area of less than three (3) acres; for the purpose of sale or building development, either immediate or future.

*Minor Subdivision* means the division of a tract, or parcel of land into five (5) or less lots any of which are less than 3 acres and does not require the creation of any new street, right-of-way in full ownership that is consistent with the thoroughfare plan or other public improvement but may provide for the dedication, acceptance, relocation, or deletion of public utility servitudes granted to Jefferson Davis Parish, other than streets.

*Small Subdivision* means the division of a tract, or parcel of land into six (6) lots but less than twenty-six (26) lots any of which are less than 3 acres and does not require the creation of any new street, right-of-way in full ownership that is consistent with the thoroughfare plan or other public improvement but may provide for the dedication, acceptance, relocation, or deletion of public utility servitudes granted to Jefferson Davis Parish, other than streets.

*Major Subdivision* means the division of a tract, or parcel of land into more than twenty-five (25) lots any of which are less than 3 acres and requires the creation of any new street, right-of-way in full ownership that is consistent with the thoroughfare plan or other public improvement but provides for the dedication and acceptance of servitudes granted to Jefferson Davis Parish including public utility servitudes and streets.

*Private Subdivisions* means that a private subdivision will not be accepted by the Jefferson Davis Parish Police Jury.

**Amend Sec 18-1.2 Submittal of Conceptual Plan for review of mini and major subdivisions to add the following:**

6. A letter shall be provided by the developer giving the Jefferson Davis Police Jury a right-of-way entry for site visits.

**Amend Sec. 18-5. – Permit fee. To read as follows:**

The Jefferson Davis Parish Police Jury shall charge a subdivision permit fee to cover engineering charges and expenses. No permit, certificate, variance, etc., shall be issued unless or until such costs, charges, fees, or expenses as established, have been paid in full, nor shall any action be taken on proceedings before the police jury unless or until charges and fees have been paid in full.

a. Fee Schedule:

- i. Minor Subdivision  
\$150.00
- ii. Small Subdivisions  
\$500.00
- iii. Major Subdivision  
\$500.00 plus \$1.00 per lot.
- iv. Resubmittals up to 25 lots  
\$150.00
- v. Resubmittals over 25 lots  
\$300.00

**Amend Section 18-15 – Streets, specifications generally to add the following:**

g. When Final Plat is approved as open ditch, no modifications shall be made. The closing of ditches shall not be allowed.

h. Driveway permits are required and shall be obtained. Installation of driveways in a subdivision shall adhere to Sec 17-13, Sec 17-15, and Sec 17-16 of the Jefferson Davis Parish Code of Ordinances. Violations shall result in driveway being removed at the owner's expense and owner shall be responsible for correct installation of driveway.

**Amend Sec 18-16. – Drainage, specifications generally to amend 4 and 7:**

- 4. *Culvert size.* The minimum size of culverts to be installed under driveways and street crossing or other locations shall not be less than eighteen (18) inches.
- 7. *Drainage.* In the design of the drainage for the subdivision, provision shall be made to adequately take care of adjacent watershed areas after they have been developed. All drainage structures should be sufficient for the drainage of the

watershed after complete development of the area; and where ditches and canals are used, adequate servitudes shall be provided Inspection. If necessary, as determined by a parish engineer, retention/detention ponds may be required and shall be constructed per plans submitted and approved. Retention/Detention ponds shall be required in a Major Subdivision and must be constructed per plans submitted and approved. Ponds shall be maintained by developer and/or homeowners associations. Jefferson Davis Parish Police Jury shall not maintain retention/detention ponds.

**Amend Section 18-20 – Certain improvements prerequisite to Final Plat approval to delete the following:**

*c. Driveways.*

1. Driveway permits are required and shall be obtained. Installation of driveways in a subdivision shall adhere to Sec 17-13, Sec 17-15, and Sec 17-16 of the Jefferson Davis Parish Code of Ordinances. Violations shall result in driveway being removed at the owner’s expense and owner shall be responsible for correct installation of driveway.

**NOW THEREFORE BE IT RESOLVED that Chapter 18 - Subdivisions is hereby amended and shall be effective October 14, 2020.**

**THUS, DONE AND PASSED BY THE POLICE JURY ON JEFFERSON DAVIS PARISH, LOUISIANA, on this 14th day of October, 2020.**

The motion was made by Mr. LaFargue, seconded by Mr. McKnight, and carried, to adopt the following Resolution, to-wit:

**RESOLUTION**

**WHEREAS**, three bridges were contracted for the Jefferson Davis Parish Police Jury under the Federal Off-System Bridge Program under State project No. H.010079; and

**WHEREAS**, the project has been completed in a satisfactory manner for Structure No. P27-30094-92460-1, Recall No. 500412, located at Mouton Road Bridge, Structure No. P27-30132-92410-1, Recall No. 500430, located at West Division Street Bridge, and Structure No. P27-30291-92423-1, Recall No. 500433, located at Powell Street Bridge.

**NOW THEREFORE BE IT RESOLVED**, by the JEFFERSON DAVIS PARISH POLICE JURY, acting in duly convened session on this 14<sup>th</sup> day of October, 2020, voted to accept this project as complete.

Mr. LaFargue made the motion, seconded by Mr. Buller, and carried, to adopt the following Resolution, to-wit:

**RESOLUTION**

**ANNUAL CERTIFICATION OF COMPLIANCE WITH STATE OF LOUISIANA OFF SYSTEM BRIDGE REPLACEMENT PROGRAM.**

WHEREAS, the code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges will be maintained by each state; and

WHEREAS, the responsibility to inspect, rate, and load post those bridges under the authority of Jefferson Davis Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Jefferson Davis Parish,

NOW THEREFORE BE IT RESOLVED, by the Police Jury of Jefferson Davis Parish, Louisiana, (herein referred to as Parish) convened in Regular Session on the 14<sup>th</sup> day of October, 2020, that it does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for the period of January 1, 2020 through December 31, 2020:

1. The Parish has performed and will continue to perform all interim inspections on all Parish-owned or maintained bridges in accordance with the National Bridge Inspection Standards;
2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the Parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceed the load permitted under the operational rating, as determined above, has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes and obsolete structural ratings or any missing structural ratings;
3. All Parish-owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting; and
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the LA DOTD. Corrections to date supplied to the Parish by the LA DOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

This resolution was considered upon motion by Mr. LaFargue, begin seconded by Mr. Buller, and was adopted by the following vote:



YEAS: Donald Woods, John Marceaux, Marcus Peterson, Kori Myers, Tim McKnight, Melvin Adams, Steve Eastman, Wayne Fruge, Curt Guillory, Byron Buller, Butch LaFargue, Owen Cormier, Chad Talbot

NAYS: None

ABSENT: None

ABSTAINING: None

And the resolution was declared adopted on this, the 14<sup>th</sup> day of October, 2020.

It was moved by Mr. Cormier, seconded by Mr. Fruge, and carried, to approve the minutes of the special meeting held on September 22, 2020, as written and submitted.

The motion was made by Mr. LaFargue, seconded by Mr. Fruge and carried, to approve the minutes of the meeting held on September 23, 2020, as written and submitted.

Mr. Guillory made the motion, seconded by Mr. Cormier, and carried, to approve the minutes of the special meeting held on October 4, 2020, as written and submitted.

It was moved by Mr. Buller, seconded by Mr. Guillory, and carried, to approve the Final Plat of the Harvest Acres Subdivision located in Section 16, Township 9 South, Range 6 West, located on Gro Racca Road, provided a levee is installed for drainage purposes.

The motion was made by Mr. Eastman, seconded by Mr. Peterson, and carried, to approve Management Resource Group, Inc., to update the Section 8 Housing Choice Voucher Program Rent Reasonableness Survey at a cost of \$1,900.00.

Mr. Adams made the motion, seconded by Mr. Eastman, and carried, to approve Management Resource Group, Inc., to develop a new Section 8 Choice Voucher Utility Allowance Estimate at a cost of \$995.00.

It was moved by Ms. Myers, seconded by Mr. Fruge, and carried, to approve a request from Blue Ox Enterprises, LLC, agent for Robertson Energy, LLC, for a Letter of No Objection for a proposed access road, drill site, and structure for drilling the Wowie Prospect, located in Section 2, Township 10 South, Range 6 West, Jefferson Davis Parish.

The motion was made by Mr. Cormier, seconded by Mr. LaFargue, and carried, to approve Pay Request No. 7 in connection with the new station for Fire District No. 1.

Mr. Guillory made the motion, seconded by Mr. Fruge, and carried, to approve Pay Request No. 5 in connection with the 2019 Road Improvement Project.

It was moved by Mr. LaFargue, seconded by Mr. Guillory, and carried, to approve Change Order No. 8 in connection with the 2019 Road Improvement Project.

The motion was made by Mr. Peterson, seconded by Ms. Myers, and carried, to ratify the action of the Agenda Committee in approving the repair of the bridge on Touchet Road at a cost of \$10,000.00 to be paid out of Road Sales Tax District No. 1.

Mr. Marceaux made the motion, seconded by Mr. McKnight, and carried, to approve a retroactive increase of fees for prisoner meals to September 29, 2020, at the Regional Jail Facility from \$1.11 to \$1.45 and up to 125 prisoners, and to reevaluate the price if the number of prisoners increases over 125.

A discussion was held in connection with the pickup of vegetative debris and the construction and demolition debris resulting from the hurricanes.

It was moved by Mr. Buller, seconded by Mr. Talbot, and carried, to revise the contract to allow for pickup of C & D debris in addition to vegetative debris.

#### Committee Reports

Mr. Eastman provided utility updates in connection with outages resulting from the hurricanes.

There being no further business to come before the Jury, it was moved by Mr. Peterson, seconded by Ms. Myers, and carried, to adjourn the meeting.

Donald Wood  
PRESIDENT

ATTEST:

Rebecca Gary  
SECRETARY

October 28, 2020  
DATE APPROVED