

Jennings, Louisiana  
June 9, 2021

The Jefferson Davis Parish Police Jury met in a Regular Session on the above date, in the Police Jury Meeting Room of the Sidney Briscoe Building located at 304 North State Street, Jennings, LA., at 5:00 P.M.

The following members were present:

DONALD WOODS	District 1	WAYNE FRUGE	District 8
	District 2	CURT GUILLORY	District 9
MARCUS PETERSON	District 3	BYRON BULLER	District 10
KORI MYERS	District 4	BUTCH LAFARGUE	District 11
TIM MCKNIGHT	District 5	OWEN CORMIER	District 12
	District 6	CHAD TALBOT	District 13
STEVE EASTMAN	District 7		

DAVID BRUCHHAUS, Legal Counsel

Absent: JOHN MARCEAUX, District 2; MELVIN ADAMS, District 6.

The meeting was called to order by President Steve Eastman. Mrs. Gary gave the Invocation and Mr. Woods led the Jury in the Pledge of Allegiance.

Mr. McKnight made the motion, seconded by Mr. Woods, and carried, to approve the minutes of the meeting held on May 11, 2021, as written and submitted.

It was moved by Mr. LaFargue, seconded by Mr. Guillory, and carried, to approve the minutes of the meeting held on May 26, 2021, as written and submitted.

Mr. Guillory gave the Finance Committee report from the meeting held on Monday, June 7, 2021 at 7:00 A.M. All bills were reviewed and declared in order with the Committee recommending approval.

It was moved by Mr. Guillory, seconded by Mr. Peterson, and carried, to pay the following bills, to wit:

• GENERAL FUND	\$ 38,177.74
• COOPERATIVE EXTENSION SERVICE	673.19
• E911 & 911 WIRELESS	27,519.36
• CRIMINAL COURT	61,200.83
• COURTHOUSE MAINTENANCE	2,920.43
• PARISH ROAD	2,395.00
• SUB ROAD DISTRICT #1	12,980.31
• SPECIAL WARD, ROAD & BRIDGE	57,234.87
• ROAD SALES TAX DIST 1	19,005.76
• REGIONAL CONSOLIDATED JAIL	97,164.15
• FIRE DISTRICT #1	507.61

• FIRE DISTRICT #2	24,876.22
• FIRE DISTRICT #3	7,254.42
• FIRE DISTRICT #4	9,927.92
• FIRE DISTRICT #5	1,648.66
• FIRE DISTRICT #6	8,157.89
• FIRE DISTRICT #7	205.00
• FIRE DISTRICT #6 SINKING	1,192.00

Additionally, the Finance Committee recommends renewing the service contract on the Adani Body Scanner at the jail for a 3-year term at a cost of \$33,921.56 to be paid with Regional Jail funds, contingent upon being able to get a technician to look at machine.

Mr. Guillory made the motion, seconded by Mr. Buller, and carried, to accept the Finance Committee's recommendation.

It is the recommendation of the Finance Committee to renew the maintenance agreement on the Idemia AFIS fingerprint machine for 1-year at a cost of \$2,914.00 for the jail to be paid with Regional Jail funds.

The motion was made by Mr. Guillory, seconded by Mr. Cormier, and carried, to accept the recommendation of the Finance Committee.

Further, the Finance Committee recommends the purchase of a new computer with installation for the Courthouse Superintendent at a cost of \$1,544.26 from InfoTech to be paid with Courthouse funds.

Mr. Guillory made the motion, seconded by Ms. Myers, and carried, to accept the Committee's recommendation.

It is the recommendation of the Finance Committee to authorize the payment of per diem meal costs at the state rate to the OEP Director and Assistant Director for attendance at the annual 2021 National Hurricane Conference in New Orleans to be paid out of General Fund and to further request reimbursement from the EMPG grant.

The motion was made by Mr. Guillory, seconded by Mr. Peterson, and carried, to accept the Finance Committee's recommendation.

The Finance Committee recommends changing the Police Jury Annex and Health Unit alarm system service to United Technology Group.

It was moved by Mr. Guillory, seconded by Mr. LaFargue, and carried, to accept the recommendation of the Committee.



Finally, it is the recommendation of the Finance Committee to approve the change to the Foreman-Operator Pay Scale as presented.

The motion was made by Mr. Guillory, seconded by Mr. Buller, and carried, to accept the Finance Committee's recommendation.

Mr. Woods made the motion, seconded by Mr. LaFargue, and carried, to adopt the *Jennings Daily News* as the official journal for the period of July 1, 2021 to June 30, 2022.

It was moved by Mr. McKnight, seconded by Mr. Cormier, and carried, to approve the budget for the Southwest Louisiana Criminalistics Laboratory for the 2021-2022 fiscal year.

The motion was made by Mr. Talbot, seconded by Mr. LaFargue, and carried to accept the recommendation of Bluewing Civil Consulting in approving the Final Plat of the C. Hensgens and J. Bourgeois Subdivision, Phase 1.

Mr. Woods made the motion, seconded by Mr. Peterson, and carried, to approve the Engineering Proposal from Bluewing Civil Consulting in connection with the 3<sup>rd</sup> Street Evacuation Rouge Improvement project.

It was moved by Mr. Guillory, seconded by Mr. Fruge, and carried, to ratify the action of the Agenda Committee in authorizing the cutting of a tree on the parish right-of-way on Bornsdall Road at a cost of \$1,800.00 to be paid with Division Two funds.

The motion was made by Mr. Fruge, seconded by Mr. Buller, and carried, to ratify the action of the Agenda Committee in authorizing Bluewing Civil Consulting to perform a study for the Manuel Road Bridge project to be paid with Division Two-One funds.

Mr. Cormier made the motion, seconded by Mr. LaFargue, and carried, to approve the placement of 120 Tons of #57 limestone for Todd Road to be paid with Division Three funds.

The motion was made by Mr. Talbot and seconded by Mr. Guillory, and carried, to adopt the following Resolution, to-wit:

#### **RESOLUTION**

WHEREAS, the Jefferson Davis Parish Police Jury did enter into an Industrial Park Lease on March 23, 2011 which has been duly filed in the records of Jefferson Davis Parish;



WHEREAS, said Industrial Park Lease was to facilitate the construction, operation and maintenance of an agricultural rail loading and storage facility through a sublease between the Jefferson Davis Parish Police Jury with South Louisiana Rail Facility, L.L.C.;

WHEREAS, said Industrial Park Lease and the applicable sublease with the South Louisiana Rail Facility, L.L.C. included certain specific tracts of property within LAFA's Lacassine Industrial Facility according to the terms and conditions as contained in the Lease and Sublease, including but not limited to, the ability to extend the five (5) year lease for seven (7) additional terms up to a total of forty (40) years;

WHEREAS, following the initial term, all parties did appropriately extend the lease and sublease term for an additional term until March 23, 2021;

WHEREAS, the Parties did provide appropriate notices as required by the lease and sublease to extend the term for the additional five year term, from March 23, 2021 until March 23, 2026 at the new CPI price as contained in the lease and sublease in the amount of \$1,755.26 per month;

WHEREAS, the Parties further agreed to pursue an agreement regarding a lease and sublease arrangement on additional acreage for the development and operation of a rice mill within the Industrial Park to be operated by the South Louisiana Rail Facility, L.L.C. under similar terms as contained in the original lease and sublease referenced herein;

WHEREAS, the Jefferson Davis Parish Police Jury did approve the extension and approval of the exercising of the option of the lease and sublease from March 23, 2021 to March 23, 2026 at a regularly scheduled public meeting duly noticed at its meeting on the 9<sup>th</sup> day of June, 2021.

NOW, THEREFORE BE IT RESOLVED that the Jefferson Davis Parish Police Jury in a duly conveyed session on the 9th day of June, 2021, voted formally to approve the exercising of the option to extend the lease with LAFA and to extend the sublease with the Southwest Louisiana Rail Facility, L.L.C. in accordance with the terms and conditions of the Lease and Sublease, and with a new rent at the rate of \$1,55.26 per month from March 23, 2021 to March 23, 2026 and to formally pursue either an amendment to the existing lease and sublease, or a new lease with LAFA and a new sublease with the Southwest Louisiana Rail Facility, L.L.C. for additional acreage as is necessary to construct and operate a proposed rice mill project to be funded by public funds from the State of Louisiana or from funds from the Southwest Louisiana Rail Facility, L.L.C. with no cost or financial obligation from the Jefferson Davis Parish Police Jury.

This resolution was declared adopted on June 9, 2021, at its regular meeting where a Quorum was present. The vote was as follows:

- YEAHS: Mr. Woods, Mr. Peterson, Ms. Myers, Mr. McKnight, Mr. Fruge, Mr. Guillory, Mr. Buller, Mr. LaFargue, Mr. Cormier, Mr. Talbot
- NAYS: None
- ABSTAINED: None
- ABSENT: Mr. Marceaux, Mr. Adams



Mr. Buller made the motion, seconded by Mr. Talbot, and carried, to accept the resignation of Mr. Jerry Whatley from the board of Fire District No. 3 effective May 24, 2021 and to further appoint Mr. Brycson Torrans to fulfill the unexpired term of Mr. Whatley, which expires December 31, 2021.

It was moved by Mr. McKnight, seconded by Mr. LaFargue, and carried, to authorize Fire District No. 3 to purchase of a Rosenbauer Pumper Tanker at a cost of \$344,567.00 under State Contract with no financing.

Mr. Cormier made the motion, seconded by Mr. Woods, and carried, to authorize the Secretary to send a Letter of Support to Senator Jeffrey A. Merkley and Senator Bill Cassidy to request President Biden for supplemental disaster appropriations.

The motion was made by Mr. LaFargue, seconded by Mr. Cormier, and carried, to accept the recommendation of the Road Supervisor in connection with semi-annual supplies as presented.

It was moved by Mr. Cormier, seconded by Mr. LaFargue, and carried, to accept the Clear Lien Certificate for the Fire District No. 1 New Station.

The motion was made by Mr. Cormier, seconded by Mr. LaFargue, and carried, to approve Final Pay Request No. 13 to L. K. Breaux & Associates, for the Fire District No. 1 New Station in the amount of \$24,996.39.

Mr. Guillory made the motion, seconded by Mr. LaFargue, and carried, to adopt the Citizen Participation Plan for the FY 2021-2022 LCDBG program.

#### Committee Reports

Mr. Talbot reported an Office Policy Committee meeting held on Wednesday, May 26, 2021, at 5:15 pm. The Committee recommends moving Jon Duhon to work at the Regional Jail Facility for 80% of his time and remain working at the Courthouse for 20% of his time and to further approve the pay scale as presented.

It was moved by Mr. Talbot, seconded by Mr. Guillory, and carried, to accept the Office Policy Committee's recommendation, as stated.

An Ordinance Committee report was given by Mr. Guillory. A meeting of the Ordinance Committee was held on Wednesday, June 2, 2021, at 5:15 pm. The Committee



recommends revising the Subdivision Ordinance, Chapter 18, to add Section 18-16.1 Floodplain Management, as presented by Engineer Alex Guillory.

Mr. Guillory made the motion, seconded by Mr. Buller, and carried, to adopt the following Ordinance, to-wit:

**ORDINANCE NO. 2376**

**An Ordinance Amending Chapter 18, Subdivisions.**

WHEREAS, the Jefferson Davis Parish Police Jury is empowered to adopt amendments and revisions of its ordinances by Louisiana Revised Statutes.

WHEREAS, the Jefferson Davis Parish Police Jury is desirous of exercising said power; now therefore

BE IT ORDAINED by the Jefferson Davis Parish Police Jury, and it is hereby ordained by the same:

**Amend Sec. 18-16, Drainage to be revised to add:**

**Sec. 18-16.1 Floodplain Management; Purpose, Policy and Specifications**

- a. Where conflicted, Section 5 ½-51 "Designation of the Floodplain Administrator" shall control
- b. Title. This article shall hereinafter be known, cited, and referred to as the "Floodplain Management Regulations" of the parish, excluding all incorporated municipalities.
- c. Purpose & Need. Natural floodplains are a resource which provide flood risk reduction benefits by slowing runoff and storing flood water. JDPPJ recognizes that natural floodplains exist which are not mapped and therefore not included on FEMA Flood Insurance Rate Maps as regulatory special flood hazard areas. JDPPJ further recognizes that natural and regulatory floodplains shall be preserved for the public benefit as much as practicable and the Jury will identify these natural floodplains requiring preservation as necessary.
- d. Policy. In order to minimize public harm and private losses in natural and regulatory floodplains, it is hereby declared to be the policy of the parish to:
  1. Restrict or prohibit uses which are dangerous to health, safety, or property in times of flood, or which cause excessive increases in flood heights or velocities;
  2. Require that uses vulnerable to floods, including public facilities which serve such uses, be protected against flood damage at the time of initial construction;
  3. Regulate and control alteration of natural floodplains, their protective barriers and stream channels;
  4. Prevent the construction of barriers which will divert floodwaters and subject other lands to greater flood hazards;
  5. Regulate and control development which would cause greater erosion or potential flood damage as a result of grading, dredging or excavation.
- e. Purposes. The regulations set out in this article are adopted for the following purposes:
  1. To protect human life and property exposed to the hazards of flooding;



- a. To ensure that potential property owners are notified if property is located in a natural 100-year floodplain or regulatory special flood hazard area;
  2. To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
  3. To minimize prolonged business interruptions;
  4. To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, and streets and bridges located in special flood hazard areas;
  5. To minimize future expenditures of public funds for costly flood control projects;
  6. To meet the minimum requirements for local floodplain management regulations as established by the Federal Emergency Management Agency (FEMA) for participation in the national flood insurance program.
- f. Design Guidelines.
1. Fill mitigation requirements
    - i. No fill of any type shall be placed on or over any portion of a regulatory floodway, coastal high hazard area or any areas of special flood hazard or the natural 100-year floodplain, existing watercourse which, alone or cumulatively with other such activities, would cause or result in a barrier that will adversely affect the efficiency of, or restrict the flow or capacity of, a designated floodway or watercourse so as to cause foreseeable damage to others, wherever located. For the purpose of fill mitigation requirements, site specific stage-storage curves for the pre and post development conditions shall be prepared and compared for consistency, conformance and balance so that no net loss in stage-storage relationship results for the development for both the 25-year and 100-year storms. Fill mitigation plan should fully compensate for any fill or potential fill to be deposited within the delineated floodplain. Developer may decide to limit future fill placement in restricted areas to reduce mitigation requirements. The fill proposed under the requirements of this section does not necessarily need to be placed at the time of subdivision construction, but this proposed fill is intended to include the complete requirements for future development including limit and quantities of allowable fill that may be placed later. All fill must be pre-mitigated unless the final plat includes restrictions on placement of additional fill in excess of the mitigation plan
    - ii. A fill mitigation plan shall be submitted by a certified licensed Louisiana engineer and is subject to review and approval or denial by the floodplain administrator, the parish engineer or designee
    - iii. Submittal requirements. (Information for fill mitigation shall be incorporated into the required site grading plan for review and approval.)
      1. Delineated 100-year floodplain elevation on predevelopment construction one-foot contour intervals



2. Post development one-foot contours
  3. Post development fill volume to be deposited below the designated 100-year flood elevation
  4. Location of proposed fill credits to mitigate the fill volume below the delineated 100-year flood elevation with cross-sections
  5. Watershed boundaries are to be included
- iv. Additional requirements
1. Where detention ponds are to be excavated, the volume of dirt removed below the normal pool water surface level of the required minimum pond size cannot be credited as compensating fill mitigation volume
  2. If the compensating storage for fill mitigation is derived from an off-site source that is not part of the development, the storage must be located in the same watershed as the development. Additionally, the base flood elevation at the off-site source shall not be greater than one (1) foot above or below the base flood elevation of the development site
    - a. Fill required for new construction, building pads or any development shall meet the following standards Fill above natural ground should not be placed any closer than five (5) feet to any property line in order to facilitate the collection and transportation of any runoff via side-yard swales where necessary
  3. Fill mitigation shall be proven with an as-built topographic survey submitted by the developer to the Jury. developer's engineer or licensed surveyor shall develop the survey and sign and seal the survey. Survey shall be referenced to a known horizontal and vertical datum and datum information shall be clearly stated on the survey. Survey shall be at max scale of 1" = 50' and Jury reserves right to request additional data for fill mitigation verification upon initial review.
- v. Fill mitigation exemption
1. The parish engineer or designee shall issue a waiver for either partial or full fill mitigation requirements based on one (1) of the following (Developer may only use either option 1 or 2 when determining required fill mitigation volumes)
    - a. Minimal fill utilized for filling of depressions or regrading the site to promote positive drainage shall not be required to be measured for fill mitigation purposes if it does not exceed 6-inches above the prevailing natural ground;  
Ten (10) percent of total calculated fill volume calculated in preparation of the overall fill mitigation plans may be exempted from the total required mitigation volume to account for variations in ground conditions.



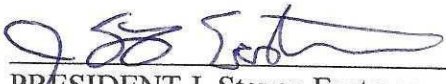
2. On a case by case basis, due to a developer's inability to generate fill credits, the parish engineer may issue a waiver for fill mitigation requirements based on the developer providing adequate information that credits are not obtainable and/or alternate design construction techniques cannot be utilized.

THUS DONE AND PASSED BY THE POLICE JURY ON  
 JEFFERSON DAVIS PARISH, LOUISIANA, on this 9th day of June,  
 2021.

The Ordinance Committee recommends sending out RFQs for admin and engineering services for a watershed study.

The motion was made by Mr. Guillory, seconded by Mr. Talbot, and carried, to accept the recommendation of the Committee.

There being no further business to come before the Jury, it was moved by Mr. McKnight, seconded by Mr. Peterson, and carried, to adjourn the meeting.

  
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 PRESIDENT J. Steven Eastman

ATTEST:

  
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 SECRETARY

July 14, 2021  
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 DATE APPROVED